

1996 ANNUAL REPORT

Reimbursement Division
Department of Management and Budget

R-OCDOC HF 5685 .B2 O2 1996



L. BROOKS PATTERSON, OAKLAND COUNTY EXECUTIVE

COUNTY MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET

July 31, 1997

Mr. L. Brooks Patterson County Executive 1200 N Telegraph Road Pontiac MI 48341 REIMBURSEMENT DIVISION Sandra L. McKay, Manager

UNITS.
CIRCUIT COURT
PROBATE COURT
CHILD SUPPORT BANKING
CHILD SUPPORT ACCOUNTING

(810) 858-0506 (810) 858-1130 (810) 858-0466 (810) 858-1418

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Dear Mr. Patterson:

Nineteen ninety-six was a year of steady progress in the Reimbursement Division that resulted in increased collections and improved service to our clients.

The Circuit and Probate Court Units collected a total of \$5,969,858. This represented an increase of \$518,914 or 9.5 percent more than 1995. A significant part of the increase was attributable to the inmate board and care program. Board and care collections were \$222,063 which represented an increase of \$153,467 or 224 percent.

In moving toward more efficient money handling processes, in December the Treasurer's Department requested that this office assume responsibility for receipting to the service and processing fees from the Friend of the Court. With our automated deposit process, we can ensure that the funds are deposited in the county's bank account on a daily basis. Fees totaling \$69,396 were deposited for the one month.

Friend of the Court offices moved to their new location at Oakland Pointe in August. Because of the move, they now hold all order to show cause hearings in their new building. To better serve our clients, our Child Support Units transferred to the new location as well.

In 1996, the Child Support Unit processed a total of \$141,809,948 in child and spousal support payments, which represented an increase of 7.8 percent or \$10,288,697 more than 1995. Electronic funds transfer (EFT) processed 65 percent of the disbursements, an increase of 28 percent.

The activities of this Division for the year of 1996 are presented for your review.

Robert J. Daddow, Director

Department of Management & Budget

Sandra L. McKay, Manager

Reimbursement Division

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STATEMENT OF RECEIPTS

For the Years Ended December 31, 1996, 1995, and 1994
Amount Received

	Amount Received		ed
	1996	1995	1994
Circuit Court:			
Restitution	\$1,815,129	\$1,582,321	\$1,657,236
Court Costs	1,018,325	1,066,189	1,085,595
Attorney Fees	766,176	692,516	700,940
Fines	140,247	134,151	146,714
Victim Rights Fees	128,506	101,539	98,276
Inmate Board and Care	222,063	68,596	7,115
Forensic Lab Fees	34,004	4,211	
Extradition Fees	2,503	1,910	3,972
Community Service Fees	868		
Paternity Blood Test Fees	500	1,338	764
Psychological Testing	215	174	141
Interpreter Fees	54		
Total	\$4,128,590	\$3,652,945	\$3,700,753
Probate Court - Juvenile:			
Board and Care (Juvenile Maintenance)	\$609,219	\$620,968	\$606,810
Government Benefits (Juvenile Maintenance)	192,563	204,160	163,317
Collection Offset (Board and Care)	215,782	220,636	219,466
Attorney Fees	193,394	194,899	192,672
Probation Service Fees	221,813	186,539	161,980
Restitution	116,622	131,582	95,591
Vocational Schools and Group Homes	82,228	89,467	90,875
Clinical Evaluations	27,848	28,743	31,511
Court Costs	22,533	25,362	13,425
Probate Support	4,749	14,468	15,794
Traffic Service Fees	14,021	13,156	14,381
Juvenile Victim Rights Fees	12,551	11,840	1,331
Ordinance Violations	2,600	•	-•
Sec. of State - Traffic Service Fees	1,314	1,434	1,209
State of Michigan-Aid to Dependent Children	890	557	17,525
Tax Intercept Fees	490		2.,
Children's Village Aftercare	157		
Interpreter Fees	105	315	402
1001910001 1000			
Total	\$1,718,879	\$1,744,126	\$1,626,289
Probate Court-Mental Health/Medical Care:			
Attorney Fees	\$44,676	\$46,692	\$43,387
Independent Medical Evaluations		473	1,358
Oakland County Medical Care	386	678	
Community Mental Health		347_	140
Total	\$45,062	\$48,190	\$44,885
Miscellaneous:			
Friend of the Court Fees	\$69,396		
Witness and Mileage Fees/Service Fees	2,867	509	362
Lien Interest	1,979	1,284	4,836
Filing Fees	1,913	1,977	1,160
Miscellaneous	500	1,164	- , ,
Recovery Fees for Returned Checks	672	749	720
Total	\$77,327	\$5,683	\$7,078
Grand Make 1	¢5 969 959	÷5 450 944	<u></u> _
Grand Total	<u>\$5,969,858</u>	\$5,450,944	\$5,379,005

REPORT OF TRANSACTION ACTIVITY

For the Years Ended December 31, 1996, 1995, and 1994

Number of Transactions

		er or Transa	
	1996	1995	1994
Circuit Court:			
Restitution	8,944	8,199	7,676
Court Costs	12,629	12,790	12,313
Attorney Fees	12,789	11,169	11,464
Fines	1,733	1,454	1,543
Victim Rights Fees	9,860	8,352	4,181
Inmate Board and Care	2,668	551	5
Forensic Lab Fees	881	123	
Extradition Fees	11	12	12
Community Service Fees	17		
Paternity Blood Test Fees	5	9	12
Psychological Testing	10	10	8
Interpreter Fees	2		•
Interpreter rees			
Total	49,549	42,669	37,214
20002			
Probate Court - Juvenile:			
Board and Care (Juvenile Maintenance)	12,822	12,227	11,517
Government Benefits (Juvenile Maintenance)	880	915	816
Collection Offset (Board and Care)	12,896	12,302	11,671
Attorney Fees	3,897	4,080	3,835
Probation Service Fees	3,187	2,967	2,622
Restitution	1,238	1,051	806
Vocational Schools and Group Homes	1,673	1,717	1,396
Clinical Evaluations	635	634	535
Court Costs	757	788	417
Probate Support	22	76	70
Traffic Service Fees	436	448	525
Juvenile Victim Rights Fees	649	595	69
Ordinance Violations	51		
Sec. of State - Traffic Service Fees	72	88	86
State of Michigan-Aid to Dependent Children	74	75	154
Tax Intercept Fees	17		
Children's Village Aftercare	4		
Interpreter Fees	2	2	6
Total	39,312	37,965	34,525
Probaba Count Montal Washington Adams County			
Probate Court-Mental Health/Medical Care:	Eas	647	F07
Attorney Fees	533	647	587
Independent Medical Evaluations	_	4	21
Oakland County Medical Care	2	2	_
Community Mental Health		1_	1
Total	535	65 4	609
IUCAL	333		
Miscellaneous:			
Friend of the Court Fees	101		
Witness and Mileage Fees/Service Fees	228	92	73
Lien Interest	26	16	44
Filing Fees	300	198	96
Miscellaneous	9	6	
Recovery Fees for Returned Checks	222	231	230
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Total	886	543	443
Grand Total	90,282	81,831	72,791

CIRCUIT COURT ACCOUNTS

STATEMENT OF RECEIPTS

For the Years Ended December 31, 1996, 1995, and 1994

	1996	1995	1994
ACCOUNTS:			
Court Costs	\$1,018,325	\$1,066,189	\$1,085,595
Attorney Fees	766,176	692,516	700,940
Fines	140,247	134,151	146,714
Inmate Board and Care	222,063 *	68,596	7,115
Forensic Lab Fees-County Share	1,700	211	**
Extradition Fees	2,503	1,910	3,972
Community Service Fees	868		
Paternity Blood Test Fees	500	1,338	764
Psychological Testing	215	174	141
Interpreter Fees	54		
TOTAL	\$2,152,651	\$1,965,085	\$1,945,241
TRUST ACCOUNTS:			
Restitution	\$1,815,129	\$1,582,321	\$1,657,236
Victim Rights Fees	128,506	101,539	98,276
Forensic Lab Fees-State Share	32,304	4,000	**
TOTAL	\$1,975,939	\$1,687,860	\$1,755,512
TOTAL FUNDS RECOVERED	\$4,128,590 **	** <u>\$3,652,945</u>	\$3,700,753

This Division is responsible for collection of all funds ordered by the Circuit Court for court costs, attorney fees, restitution, fines, and victim rights fees.

On October 30, 1989, Public Act 196 became effective requiring each defendant to pay a fee for the Victim Rights Fund. These funds are collected on behalf of the State, and the County is authorized to retain an administrative fee. On June 27, 1996, the Act was amended to increase the fee from \$40 or \$30 to \$60 or \$50 respectively if convicted of a felony or serious misdemeanor. The increase applied to offenses occurring on or after June 27, 1996. The administrative fee retained by the County was maintained at 10% of the amount collected.

In 1996, there were 6,042 restitution payments made to the victims of crime for a total of \$1,809,030.

*Collections for Inmate Board and Care fees began in May, 1995. In September, 1996 collections for the Weekender program became this Division's responsibility. Prior to September, the Oakland County Sheriff's Department collected an additional \$7,170.

**In 1995, the Courts began assessing Forensic Lab Fees. The state and county shares were shown in a total collection of \$4,211 in the 1995 Annual Report.

***A program requiring a defendant's bond to be applied toward costs assessed by the Court resulted in the recovery of \$324,182 of the above funds. In addition, \$56,652 was collected from the defendants on the Work Release Program with the assistance of the Oakland County Sheriff's Department.

CIRCUIT COURT PROGRAMS

COURT-APPOINTED ATTORNEY PROGRAM

	1996	1995	1994
Cost to Oakland County:			
Regular Cases	\$4,547,932	\$4,160,869	\$4,177,396
Appellate Cases	342,120	393,403	434,399
Total	\$4,890,052	\$4,554,272 *	\$4,611,795 *
FUNDS RECOVERED	\$766,176	\$692,516	\$700,940

^{*}The format of the reporting of court-appointed attorney fees was changed to give a more accurate representation of actual expenses versus collections rather than including encumbrance amounts in the total costs.

COURT COMMUNITY SERVICE PROGRAM

	1996	1995	1994
Court Costs	\$136,072	\$80,953	\$139,787
Attorney Fees	123,498	65,978	105,561
Fines		1,170	2,090
TOTAL CREDITS RECOVERED	\$259,570	\$148,101	\$247,438

The Court Community Service Program has provided the courts with an alternative means of enforcing monetary orders from indigent defendants rather than imposing costly jail sentences.

PROBATE COURT - JUVENILE ACCOUNTS

STATEMENT OF RECEIPTS

For the Years Ended December 31, 1996, 1995, and 1994

	1996	1995	1994
ACCOUNTS:			
Board and Care (Juvenile Maintenance)	\$609,219	\$620,968	\$606,810
Government Benefits (Juvenile Maintenance)	192,563	204,160	163,317
Collection Offset (Board and Care)	215,782	220,636	219,466
Attorney Fees	193,394	194,899	192,672
Probation Service Fees	221,813	186,539	161,980
Clinical Evaluations	27,848	28,743	31,511
Court Costs	22,533	25,362	13,425
Traffic Service Fees	14,021	13,156	14,381
Ordinance Violations-County Share	1,733		
Tax Intercept Fees	490		
Children's Village Aftercare	157		
Interpreter Fees	105	315	402
TOTAL	\$1,499,658	\$1,494,778	\$1,403,964
TRUST ACCOUNTS:			
Restitution	\$116,622	\$131,582	\$95,591
Vocational Schools and Group Homes	82,228	89,467	90,875
Probate Support	4,749	14,468	15,794
Juvenile Victim Rights Fees	12,551	11,840	1,331
Sec. of State - Traffic Service Fees	1,314	1,434	1,209
State of Michigan-Aid to Dependent Children	890	557	17,525
Ordinance Violations-Municipalities Share	867		
TOTAL	\$219,221	\$249,348	\$222,325
TOTAL FUNDS RECOVERED	\$1,718,879 *	\$1,744,126	\$1,626,289

The Reimbursement Division is responsible for collection of the cost of care of court wards, attorney fees, restitution, court costs, service fees, victim rights fees, and clinical evaluations as ordered by the Juvenile Court. A financial statement is taken, and an order is entered based on the parents' ability to pay according to the State Court Administrator's guidelines.

The Juvenile Code provides for a 25% administrative fee (Collection Offset) to cover the cost of collecting funds as the result of an order for board and care.

This Division collects the service fees for juvenile traffic cases. Probate Court assesses the parents of juveniles charged with delinquent acts a monthly service fee when the child is placed on probation or in their home under supervision. This office is also responsible for the collection of clinical evaluations ordered by the Court at the Psychological Clinic.

Effective May 1, 1994, MCLA 780.901 required the courts to order juveniles to pay a \$20 assessment to the Crime Victims Rights Fund for orders of disposition on juvenile offenses. The Department of Treasury receives 90% of this fee and the County is entitled to retain 10% of collections.

This Division acts as the collection agent for monies ordered by Juvenile Court for restitution. In 1996, there were 755 restitution payments made to the victims of crime for a total of \$110,266.

*A program which requires a child's bond to be applied towards costs assessed by the Court resulted in the recovery of \$29,312 of the above funds.

PROBATE COURT - JUVENILE ACCOUNTS

WARDS OF THE STATE OF MICHIGAN BOARD AND CARE, GROUP HOMES, HALF-WAY HOUSES, VOCATIONAL SCHOOL ACCOUNTS

	1996	1995	1994
Cost to Oakland County	\$3,622,891	\$3,405,428	\$4,032,079
FUNDS RECOVERED	\$82,228 *	\$89,467	\$90,875

REIMBURSEMENT FOR COURT-APPOINTED ATTORNEYS

	1996	1995	1994
Cost to Oakland County	\$738,069	\$722,421	\$713,184
FUNDS RECOVERED	\$193,394	\$194,899	\$192,672

If the Probate Court appoints an attorney to represent a child, parent, guardian or custodian, an order is entered requiring the responsible individual to repay the funds in accordance with their ability to pay.

^{*} This amount includes \$43,763 which represents one-half of the governmental benefits collected by the Department of Social Services and credited to the County for children placed in State facilities.

PROBATE COURT-MENTAL HEALTH/MEDICAL CARE ACCOUNTS

REIMBURSEMENT FOR COURT-APPOINTED ATTORNEYS

	1996	1995	1994
Cost to Oakland County	\$250,649	\$294,724	\$334,242
FUNDS RECOVERED	\$44,676	\$46,692	\$43,387

Every individual who is the subject of a petition for involuntary hospitalization is entitled to be represented by legal counsel.

INDEPENDENT MEDICAL EVALUATIONS

	1996	1995	1994
FUNDS RECOVERED	\$0_	\$473	\$1,358

The Mental Health Code provides for an independent medical evaluation upon request by persons who have been hospitalized involuntarily.

COMMUNITY MENTAL HEALTH

	1996	1995	1994
FUNDS RECOVERED	\$0	\$347	\$140

In 1990, the Community Mental Health clinics stopped referring delinquent accounts to this office for legal action.

OAKLAND COUNTY MEDICAL CARE FACILITY

	1996	1995	1994	
FUNDS RECOVERED	\$386	\$678	\$ 0	

In 1990, the Oakland County Medical Care Facility stopped referring delinquent accounts to this office for collection.

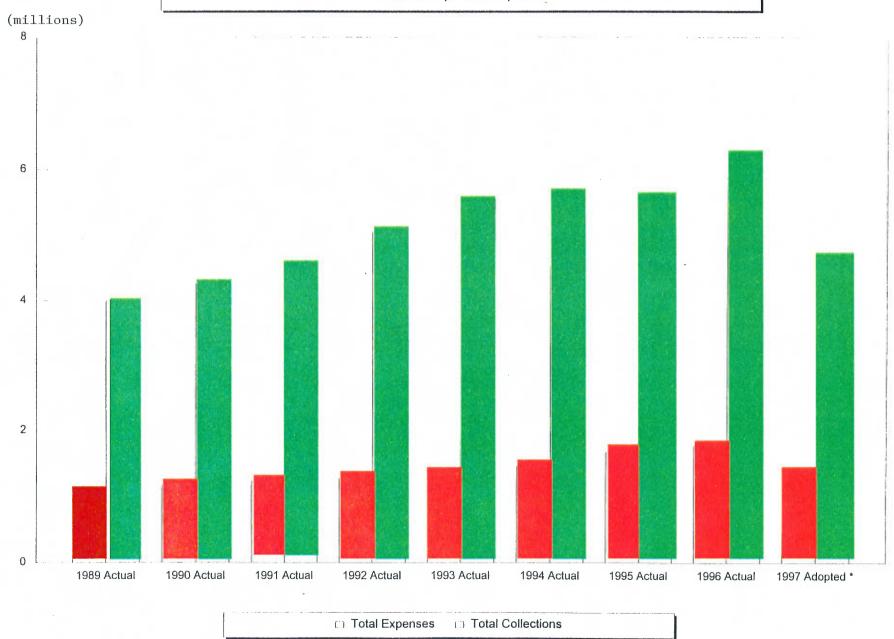
OAKLAND COUNTY REIMBURSEMENT DIVISION FISCAL YEAR 1997 ADOPTED BUDGET COLLECTION/EXPENSE COMPARISON STATEMENT

		1989 Actual	1990 Actual	1991 Actual	1992 Actual	1993 Actual	1994 Actual	1995 Actual	1996 Actual	1997 Adopted**
	Administration Unit									
	Salaries & Fringes Operating Expense	\$270,589 145,129	\$307,646 151,524	\$337,010 143,549	\$349,161 146,217	\$385,695 126,934	\$300,859 * 101,007	\$332,488 125,436	* \$321,410 * 127,626	\$197,049 * 79,897
	Total Expenses Collections	\$415,718 \$42,915	\$459,170 \$57,064	\$480,559 \$21,821	\$495,378 \$24,982	\$512,629 \$15,505	\$401,866 \$7,078	\$457,924 \$5,683	\$449,036 \$77,327	\$276,946
	Collection/Expense Ratio	\$0.10	\$0.12	\$0.05	\$0.05	\$0.03	\$0.02	\$0.01	\$0.17	\$0.00
	Circuit Court Unit									
	Salaries & Fringes	\$153,810	\$174,874	\$191,565	\$198,472	\$219,239	\$354,814	\$390,746	\$470,595	\$391,209
	Operating Expense	82,495	86,130	81,597	83,113	72,153	111,048	147,415	151,260	94,692
	Total Expenses	\$236,305	\$261,004	\$273,162	\$281,585	\$291,392	\$465,862	\$538,161	\$621,855	\$485,901
	Collections	\$2,694,678	\$2,818,498	\$3,030,519	\$3,264,536	\$3,495,252	\$3,700,753	\$3,652,945	\$4,128,590	\$3,073,950
	Collection/Expense Ratio	\$11.40	\$10.80	\$11.09	\$11.59	\$12.00	\$7.94	\$6.79	\$6.64	\$6.33
	Probate Court Unit									
₽	Salaries & Fringes	\$272,995	\$310,382	\$340,007	\$352,265	\$389,125	\$455,024	\$500,864	\$513,357	\$464,776
T	Operating Expense	146,420	152,872	144,826	147,518	128,063	142,248	188,958	193,803	121,325
	Total Expenses	\$419,415	\$463,254	\$484,833	\$499,783	\$517,188	\$597,272	\$689,822	\$707,160	\$586,101
	Collections	\$1,139,313	\$1,223,068	\$1,257,312	\$1,496,314	\$1,800,340	\$1,671,174	\$1,792,316	\$1,763,941	\$1,415,775
	Collection/Expense Ratio	\$2.72	\$2.64	\$2.59	\$2.99	\$3.48	\$2.80	\$2.60	\$2.49	\$2.42
	Total Division									
	Salaries & Fringes	\$697,394	\$792,902	\$868,582	\$899,898	\$994,059	\$1,110,697	\$1,224,098	\$1,305,362	\$1,053,034
	Operating Expense	374,044	390,526	369,972	376,848	327,150	354,303	461,809	472,689	295,914
	Total Expenses	\$1,071,438	\$1,183,428	\$1,238,554	\$1,276,746	\$1,321,209	\$1,465,000	\$1,685,907	\$1,778,051	\$1,348,948
	Total Collections	\$3,876,906	\$4,098,630	\$4,309,652	\$4,785,832	\$5,311,097	\$5,379,005	\$5,450,944	\$5,969,858	\$4,489,725
	Community Service	\$121,115	\$162,999	\$243,142	\$261,316	\$251,330	\$247,438	\$148,101	\$259,570	\$202,500
	Total Collections & Service	\$3,998,021	\$4,261,629	\$4,552,794	\$5,047,148	\$5,562,427	\$5,626,443	\$5,599,045	\$6,229,428	\$4,692,225
	Collection/Expense Ratio	\$3.73	\$3.60	\$3.68	\$3.95	\$4.21	\$3.84	\$3.32	\$3.50	\$3.48

^{*} Salary and fringe benefit expenses for administrative staff have been adjusted to reflect responsibilities in the Child Support area.
** 1997 Adopted represents 9 months of operations as the county adjusts the fiscal year.

OAKLAND COUNTY REIMBURSEMENT DIVISION

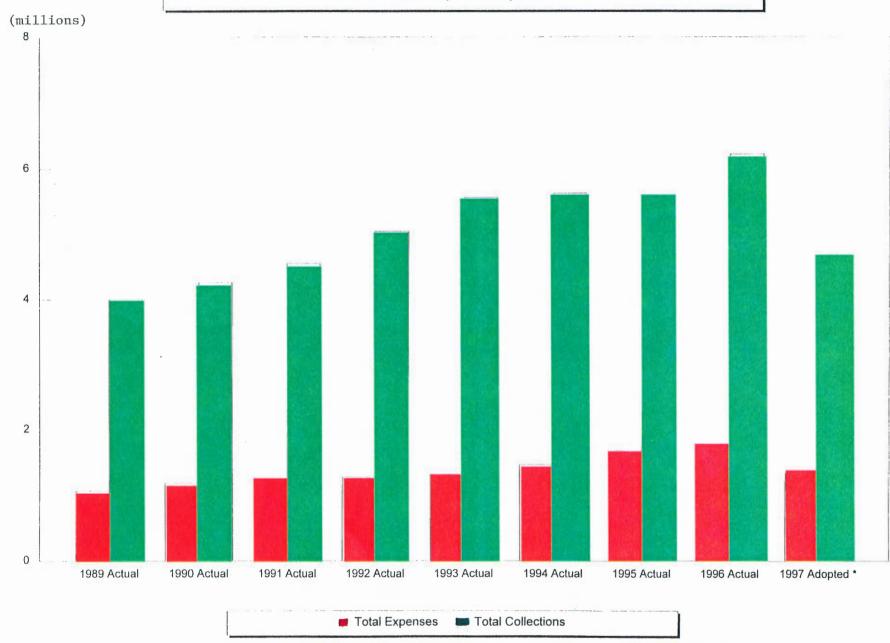
Collection/Expense Comparison



^{* 1997} Adopted represents 9 months of operations as the county adjusts the fiscal year.

OAKLAND COUNTY REIMBURSEMENT DIVISION

Collection/Expense Comparison



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 $[\]star$ 1997 Adopted represents 9 months of operations as the county adjusts the fiscal year.

CHILD SUPPORT DIVISION

1996 AND 1995 COLLECTIONS REPORT

		1996	1995			
TOTAL RECEIPTS COLLECTED		\$141,809,948		\$131,521,251		
LESS FEES COLLECTED:						
SERVICE FEES	\$579,321		\$498,962			
PROCESSING FEES-STATE PORTION	273,118		263,765	*		
PROCESSING FEES-COUNTY PORTION	68,023		65,941			
JUDGMENT FEES	3,020		5,110			
PSYCHOLOGICAL EVALUATION	16,952		18,026			
COURT COSTS	51,597		52,542			
PATERNITY BLOOD TEST	2,891		1,317			
GUARDIAN AD LITEM	4,966		7,187			
MEDICAID, CONFINEMENTS	927,779		806,675			
		1,927,667		1,719,525		
TOTAL SUPPORT RECEIPTS		\$139,882,281 **		\$129,801,726		
COURT ORDERS AND CORRESPONDENCE						
COURT OWNERS AND CONNESS ON SERVICE						
SUPPORT ORDERS		3,942		6,900		
JUDGMENTS		2,135		3,643		
DEFAULTS		1,679		2,477		
INCOME WITHHOLDING ORDERS		6,693		12,078		
MISCELLANEOUS DOCUMENTS		10,884		17,042		
TOTAL PROCESSED		25,333 ***		42,140		

In 1994, the Child Support Unit was transferred from the Accounting Division to the Reimbursement Division. This Unit is responsible for establishing and maintaining child support accounts based on court order on behalf of the Friend of the Court. The Unit also receipts and disburses child support and alimony payments. Currently, this Unit is responsible for maintaining over 79,300 active Friend of the Court cases.

Currently, 27% of all payments are processed by an automated payment processing program, the Lockbox Operation, at National Bank of Detroit. Sixty-five percent of all disbursements are electronically transmitted to the payee. The number of payees on EFT (Electronic Funds Transfer) continues to increase each year.

- *The state portion of the processing fees was not included in the 1995 report.
- **Included in this amount are payments made to ADC in the amount of \$11,112,347.
- ***Imaged court orders and correspondence routed to the Unit are used as a measure of child support activity. In 1996, all documents were pre audited for distribution reducing the number of documents received inappropriately by the Unit.

CHILD SUPPORT FISCAL YEAR 1997 ADOPTED BUDGET REVENUE/EXPENSE COMPARISON STATEMENT

	1994 Actual	1995 Actual	1996 Actual	1997**** Adopted
Child Support				
Salaries & Fringes	\$936,690 *	\$941,866 *	\$1,000,069 *	\$797,763 *
Operating Expense	612,005	566,383	460,887	465,493
Total Expenses	\$1,548;695	\$1,508,249	\$1,460,956	\$1,263,256
Total Revenues**	\$1,586,051 ***	\$1,692,149	\$1,781,029	\$1,215,967
Revenue/Expense Ratio	\$1.02	\$1.12	\$1.22	\$0.96

- * Salary and fringe benefit expenses for administrative staff have been adjusted to reflect responsibilities in the Child Support area.
- ** Revenue attributable to Reimbursement/Child Support efforts based on percent of expenses incurred to overall revenues recognized by the Friend of the Court.
- *** Change in methodology resulted in a different figure reported in 1994 annual report.
- **** 1997 Adopted represents 9 months of operations as the county adjusts the fiscal year.

