

MINUTES

OAKLAND COUNTY LIBRARY BOARD

Commissioners' Auditorium
Committee Room A
August 27, 1986

Meeting called to order at 3:04 p.m.

1. ROLL CALL.

Board Members present: C. Hugh Dohany, Robert Gaylor, William Hassberger, Dr. William Keane, Lillian Russell, Joann Wilcox. The Honorable Steven Andrews arrived at 3:50 p.m. due to a meeting conflict.

Quorum present.

Also in attendance: Richard L. Beer, Library Board Administrator/Law Library Director; Phyllis Jose, County Librarian/Reference Library Director; Carole Hund, Subregional Librarian; Doug Whitaker, Wayne-Oakland Library Federation; Marty Johnson, Law Library.

Excused: Cathy Weiss, Literacy Office; Shirley Willing, Institutional Library Technician.

2. APPROVAL OF MINUTES.

Resolution 86-61: Wilcox moved that the minutes be approved as prepared. Hassberger seconded. Motion carried.

3. APPROVAL OF BILLS.

- A. Law Library
- B. Reference Library

Resolution 86-62: Gaylor moved that both the Law and Reference Library bills be approved as presented. Keane seconded. Motion carried.

4. ANNOUNCEMENTS, CALL TO THE AUDIENCE & CORRESPONDENCE.

There were no announcements.

No one from the audience wished to be heard.

Item a. Letter from John Dingell regarding AT&T charges.

Item b. Beer's reply to Dingell with resolution attached.

Item c. Memo from Dohany to Department Heads regarding published County documents.

Item d. Letter from Beer to Leo Dinnan regarding Dohany's reappointment to the WOLF Board.

Item e. Letter to Philip Slomovitz expressing appreciation for the donations to the Subregional Library for the Blind and Physically Handicapped.

Item f. Letter to James Fry requesting that Oakland County be the fiscal agent for the Subregional.

5. REPORTS TO THE BOARD.

A. LIBRARY BOARD ADMINISTRATOR'S REPORT - Beer.

Written report noted and filed.

Discussion: Gaylor commented on the statistics, noting that inmate requests for photocopies had doubled during the summer. Beer explained that Andrews had prepared an opinion on the Consent Judgment as requested by the Board and stated that the judge had been delayed.

Beer, in reference to the Subcommittee report on the Consultant Search, reported that only one Michigan firm, Library Design, had applied, and had later withdrawn because their expertise was in interior work. They will reapply at the appropriate time. The choice, with no objections forthcoming from the poll of the full committee, is Aaron Cohen Associates of New York. The committee will now work out an agreement.

Dohany stated that any calls to the Board members from architectural firms should be referred to Don Malinowski, Manager, Facilities Engineering.

Jose observed that she has been advised by the Planning Division of the County that they want to be informed of the progress in the planning of the new facility. Since nothing can be built on the complex without their approval, they would like either to be represented on the Library Study Committee or to receive advisory reports. The Board concurred that a representative of the Planning Division be added to the mailing list.

B. COUNTY LIBRARIAN'S REPORT - Jose.

Written report noted and filed.

Jose noted she had received the MLA Registration information for the Fall Conference in Flint and asked the Board to adopt a resolution authorizing the payment of expenses for herself and one Board Member.

Resolution 86-63: Wilcox moved that authorization be given for the payment of expenses to the MLA fall conference. Hassberger seconded. Motion carried.

Gaylor will attend on behalf of the Board.

On behalf of the Library Board, Wilcox congratulated Jose on her election as ALA Councilor.

Discussion: Jose noted that Betty Hegedus and Martha McDermott are going to be trained on the Bibliofile terminals located at the WOLF Service Center. She also commented that she had asked Dolores Hayden to consider relocating one of the terminals to the County Service Center.

Jose stated that the OCULS Executive Board had approved a contract to convert that data base and asked the Board, as fiscal agent, to pass a resolution supporting this action.

Resolution 86-64: Keane moved the approval of this expenditure, not to exceed \$1,500. Wilcox seconded. Motion carried.

ADDITION to the LIBRARY BOARD ADMINISTRATOR'S REPORT.

Beer indicated that the ORALL-MichALL meeting would be held October 1, 2, and 3 in Grand Rapids. He stated that while they haven't received the literature yet, he and Mrs. Liner would need authorization of the payment of the budgeted amount.

Resolution 86-65: Gaylor moved to authorize the expenditure. Keane seconded. Motion carried.

Discussion: Keane observed that if an item such as Conference Attendance is a budgetary appropriation, it should be an administrative responsibility to monitor the expenditures within the specific amount. The Board agreed, noting that they would still want reports, and further, that any request for funds or Cash Advance must be signed by the Chairperson.

C. WAYNE-OAKLAND LIBRARY FEDERATION - Whitaker.

The WOLF attachments were noted and filed.

At their August meeting, the WOLF Board gave preliminary approval for the 86-87 budget. The Public Hearing on that budget will be held on September 11, at 2:00 p.m. at the WOLF Service Center. He explained that the only new item in that budget is the full year funding for the Oakland University Hotline, and that the overall amount for the budget was much the same as last year's.

In response to a question from the Board, Whitaker explained the increase in Contractual Services as services rendered to WOLF members that are billed at WOLF rates and then billed back to the member libraries. Some of these services are the Hotline and legal services.

Whitaker gave a report of the automation progress. Since the Board's July meeting, three libraries, Lyon, Wixom and White Lake have had terminals installed and two libraries, Waterford and Walled Lake, have gone live on the circulation system.

A brief discussion followed a question by Keane on the proposed constitutional amendment on libraries. [NOTE: This proposal is to amend section 54, Art. IV, of the Michigan Constitution to permit the Library of Michigan to be established within the Legislative Branch of State Government, providing constitutional support for the existing law.]

Whitaker explained that the major impact of this is on the Library of Michigan and that the libraries of the state are not directly involved in this question. Jose noted that the MLA Public Policy Committee is concerned that if the proposal does not pass, it could impact State Government support for libraries.

D. INSTITUTIONAL LIBRARY TECHNICIAN'S REPORT - Willing.

Written report noted and filed.

Willing excused to attend the Brandeis University Book Sale.

Beer commented on his visit to the Jail Library.

E. OAKLAND COUNTY LITERACY PROJECT - Weiss.

Weiss excused.

Keane reported that the President of the Oakland Community College had expressed interest in the Literacy effort, and stated that a member of the College's Board is one of the two coordinators of the State Literacy Project. Keane will be meeting with the Oakland Community College Board in September and plans to tell them more about what is being done in the Literacy effort. He felt the more agencies that become involved, the stronger the project grows, and the more likely it will continue.

The Literacy office has written letters to each of the School Superintendents in Oakland County requesting that they contribute 1% or less of the support they receive under the Adult Basic Education - High School Completion program to the Literacy Project.

F. SUBREGIONAL LIBRARIAN'S REPORT - Hund.

Written report noted and filed.

In July, Hund reported that she had visited the Auburn Hills, Rochester Hills and the Birmingham libraries, presenting the display units. She encouraged the Library Board members to visit each of the public libraries in Oakland County observing that they are a very unique group of libraries.

Of the 39 libraries in Oakland County, Hund has visited 10 with the display units.

6. OLD BUSINESS.

Item A. After the July meeting, Dohany, as County Treasurer, received an updated Penal Fines Distribution listing incorporating a special census population count and an approved contract. Dohany distributed the funds based on the updated list, and asked for an amending resolution.

Resolution 86-66: Keane moved to amend Resolution 86-58 to reflect the adjusted per capita distribution. Gaylor seconded. Motion carried.

Item b. Jose reported on the Survey of Public Libraries in Oakland County sent out in August. She said they had received 70% response to date and referred to the general comments on the Survey in her written report. She noted that there was clearly an interest in having the planned meeting.

Discussion followed the report and it was decided to have a structured afternoon meeting with an informal reception following. The suggested date is October 29th with a meeting at 1:00 p.m. and the reception at 4:00 p.m.

It was stressed that it is important for the members of this Board as well as the Oakland County representatives on the WOLF Board to be present at this meeting.

Item C. Andrews presented his interpretation of the Consent Judgment. It was his opinion that paragraph 13 tended to necessitate the library's response to the inmates, with some qualification. Andrews thought the Administrator should ask the Corporation Counsel to set the policy.

Resolution 86-67: Andrews moved that the Administrator request a policy statement from the Oakland County Corporation Counsel. Keane seconded. Motion carried.

7. NEW BUSINESS.

Jose referred to the proposed memo to Lois Koeber, Oakland County Personnel Department, requesting two co-op positions for the Jail Library Services.

Resolution 86-68: Andrews moved to authorize a request for two Co-op positions for the Jail Library Services. Russell seconded. Motion carried.

Discussion followed regarding the request that has been submitted to upgrade Willing's classification.

8. COMMENTS FROM THE AUDIENCE.

There were no comments from the audience.

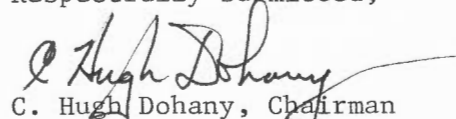
9. CONFIRMATION OF SEPTEMBER MEETING DATE.


The next meeting of the Oakland County Library Board will be held in the Commissioners' Auditorium, Committee Room A, at 3:00 p.m. on Wednesday, September 24th.

10. ADJOURNMENT

The meeting was adjourned at 4:33 p.m.

Respectfully submitted,


C. Hugh Dohany, Chairman


Robert Gaylor, Secretary

MINUTES

OAKLAND COUNTY LIBRARY BOARD

Commissioners' Auditorium
Committee Room A
September 24, 1986

Meeting called to order at 3:04 p.m.

1. ROLL CALL.

Board Members present: The Honorable Steven Andrews, C. Hugh Dohany, Robert Gaylor, William Hassberger, Dr. William Keane, Lillian Russell, Joann Wilcox.

Quorum present.

Also in attendance: Richard L. Beer, Library Board Administrator/Law Library Director; Phyllis Jose, County Librarian/Reference Library Director; Carole Hund, Subregional Librarian; Cathy Weiss, Oakland County Literacy Project; Doug Whitaker, Wayne-Oakland Library Federation; Shirley Willing, Institutional Library Technician; Marty Johnson, Law Library.

2. APPROVAL OF MINUTES.

Resolution 86-69: Wilcox moved that the minutes be approved as prepared. Russell seconded. Motion carried.

6. ELECTION OF OFFICERS.

Item #6 was moved forward on the agenda.

Resolution 86-70: Keane moved that Dohany be continued as Chairperson of the Library Board. Andrews seconded. Dohany was unanimously approved as Chairperson of the Library Board.

Resolution 86-71: Wilcox moved that Gaylor continue as Secretary of the Library Board. Russell seconded. Gaylor was unanimously approved as Secretary of the Library Board.

3. APPROVAL OF BILLS.

Law Library and Reference Library bills were submitted.

Beer commented that the Library Continuations line item in the proposed budget was cut by \$13,531 in the County Executive recommendations. Recently, the publishers of Criminal Law and Procedure sent a revision of Volume 1 which was divided and now consists of Volume 1 and Volume 1a. There are 100 sets of this work in the County Satellites and at \$75/per revised volume, the total cost is \$15,000. Beer noted that it is very difficult to hold the line on law continuations; when changes are made, the old law books are obsolete. The set must be kept current.

The Board discussed this problem and concluded that 100 sets for the Satellites could be cut to a more reasonable figure and that within departments, the staff could share. Wilcox suggested that a letter be written to the different department managers stating that this was a possibility. Another suggestion was that Satellite departments add the book upkeep costs to their own budgets.

Resolution 86-72: Andrews moved that the bills be paid. Wilcox seconded. Motion carried.

4. ANNOUNCEMENTS, CALL TO THE AUDIENCE & CORRESPONDENCE.

There were no announcements.

No one from the audience wished to be heard.

Item a. Letter from Anne Hobart regarding new procedure for Service Center building projects.

Item b. Letter from James Fry, State Librarian, regarding the change in fiscal agent for the Oakland County Library for the Blind and Physically Handicapped.

Item c. Letter to Shan Topiwalla, Director of Computer Services, regarding a computerized control system for serials.

There was a brief discussion about how this system would aid the libraries. Beer explained that it would be used as an inventory system, allowing forecasting of the expenditures. He stated that there had been two meetings with Computer Services and the conclusion was that it would be a considerable saving of time, and eventually, money.

Item d. Letter to Jack Hays requesting an opinion on the Consent Judgment. Beer noted an article from the AALL Newsletter (included in the Administrator's report). Discussion followed.

Item e. Letter from Leo T. Dinnan indicating the resignation of Mrs. Weibel from the Board of the Wayne-Oakland Library Federation.

Gaylor suggested an appointment of someone to fill the vacancy. Whitaker indicated that the filling of vacancies must be done by election and can not be appointed.

5. REPORTS TO THE BOARD.

A. LIBRARY ADMINISTRATOR'S REPORT.

Written report noted and filed.

Referring to the written report, Beer stated that the requested volumes for the Friend of the Court did not receive budget approval. His suggestion was that the collection could be built over a period of years and be kept in the Law Library.

The Subregional Library line item for Capital Outlay was reduced by a sum of \$825. Hund expressed concern that needed equipment could not be purchased. Dohany explained that County equipment is rented, and the service for this equipment is provided for through the County.

5. Reports to the Board, con't.

B. COUNTY LIBRARIAN'S REPORT - Jose.

Written report noted and filed.

Jose informed the Board that the Reference Library won the Dick Johnston Award. She will be attending the Detroit Book and Author Society luncheon on October 27th to receive the \$1,000 award.

Jose reported that the Legislative Council met in September and unanimously approved the library budget request. This includes an increase of \$5.3 million in State Aid to Public Libraries, and an increase of \$140,000 to subregional libraries serving the blind and physically handicapped. This will now be submitted to the Governor.

C. WAYNE-OAKLAND LIBRARY FEDERATION - Whitaker.

WOLF Circulation report for July noted and filed.

Whitaker indicated that at the September 11th meeting of the WOLF Board, the 1986-87 budget was approved without change.

At a meeting with Dean Frankie and Sharon Bostick from Oakland University, the agreement on Hotline Service to all public libraries in Wayne and Oakland Counties for a nine month period from October, 1986 through June, 1987, was approved.

Whitaker observed that it had been ten years since the Cooperatives were formed. In that 10-year span, the State Aid Appropriation had never come close to what was authorized ten years ago. To highlight this, Leo Dinnan is sending memos to member libraries, library trustees, government officials, legislators and library friends urging them to contact the Governor's office about State Aid funding for the next year.

D. INSTITUTIONAL LIBRARY TECHNICIAN'S REPORT - Willing.

Written report noted and filed.

Willing stated that they now had teachers at both the "L" and "D" buildings. She also noted that there had been complaints from the "L" building that they had no access to the Law Library.

Willing indicated that September had been a month of book sales and book donations. She had selected approximately 1,000 paper back books, and noted that they had been paid for by the Carl Barton family.

E. OAKLAND COUNTY LITERACY PROJECT - Weiss.

Written report noted and filed.

The Library Board commended Weiss on her success with the Literacy Project.

Weiss commented that Literacy is being given prime-time TV coverage, and showed some new posters to be sent to local libraries to publicize the Literacy campaign.

5. Reports to the Board, con't.

Literacy Project - Weiss, con't.

The Literacy Project has received funding from the Friends of Bloomfield Twp. Library in the amount of \$3,000. Weiss requested that the Library Board send a letter of appreciation.

On October 1st, the contract with the Michigan Department of Education will become effective. This is a contract for Oakland/Livingston Counties, and will add \$7,000 for salaries and \$2,000 for travel. Weiss estimates she will be spending approximately 20 hours a month traveling in Livingston County.

Weiss hoped to hear very soon on the LSCA \$25,000 Grant. She also noted that the Library of Michigan had made some commitment to put more LSCA Title I money into literacy next year.

Keane commented on their request for funding from the local school districts' Adult Education programs and stated that for every "Literacy" person the program gets, we add potential members to the Adult Education programs.

Weiss exhibited a copy of the OAKLAND APPLE, a publication that goes to all the School Board members in Oakland County, and noted that it contained a good article about the Literacy Program.

F. SUBREGIONAL LIBRARIAN'S REPORT - Hund.

Written report noted and filed.

Hund announced that Maggie Bacon, recently with the Oakland County Subregional, had taken a position with the Library of Michigan as an assistant with the Library for the Blind and Physically Handicapped.

They are having their second annual "Volunteers Helping All to Read in Michigan" celebration on October 10 at 2:30 p.m. at the Farmington Hills Library. The Governor has designated the week of October 5th as the Second Annual Helping All to Read in Michigan Week.

Upon the death of patron Allen Lichtig, his family requested memorials be sent to the Oakland County Library for the Blind and Physically Handicapped. They have received nearly \$800 in individual memorials from friends of the family. In addition, Hund said, they had received a copy of Mr. Lichtig's Will in which he left them \$1,000.

Hund hopes that within the next two months, she will have finished distributing all the display units to the Oakland County public libraries. She stated that they seem to be working quite well and they are busy at the library with the referrals from public libraries. Hund explained that the units consist of a book case unit along with a record player and a cassette player. She also gives an orientation to the library staff.

7. OLD BUSINESS.

Item a. Consultant Agreement.

The Agreement for the Library Consultant to complete Phase I was presented to the Board.

7. Old Business, con't.

Resolution 86-73: Wilcox moved that the Chairperson sign the Consultant Agreement for the Library Board. Keane seconded. Motion carried.

Aaron Cohen, the chosen consultant, will be arriving on September 26. He will first go to the Subregional Library in Farmington for discussion with Carole Hund. From there he will come to the County building and work in the Law Library. There will be a dinner meeting with the Library Study Committee. On September 27, he will meet with Jose to study the needs of the Reference Library. In the afternoon, he will meet with Jose and Beer before leaving for the airport.

Item b. Goals and Objectives.

The draft of the Goals and Objectives was presented to the Board. Dohany appointed Wilcox, Gaylor and himself to a subcommittee to study the draft and to recommend the final Goals and Objectives. Beer was given authorization to show the draft goals and objectives to Aaron Cohen.

Item c. Proposed Agenda - Meeting of Public Libraries in Oakland County.

Gaylor reviewed the proposed agenda and other items for the meeting on the 29th.

Resolution 86-74: Hassberger moved to authorize up to \$1,000 for the workshop. Wilcox seconded. Motion carried.

Item d. Information Fact Sheet.

Wilcox distributed an Information Fact Sheet concerning Proposal A. Discussion followed.

Item d. Statement of Policy.

Dohany distributed a statement to the Board confirming that it is not the Board's intent to form a Cooperative to compete with WOLF, and commended WOLF on its efficiency. The Board acknowledged receipt of his letter.

8. NEW BUSINESS.

Item a. Agreement: Subregional Library.

An Agreement to be signed by the Library Board and the Farmington Community Library was presented to the Board members for their approval.

Resolution 86-75: Keane moved to approve the Agreement for signature. Andrews seconded. Motion carried.

9. COMMENTS FROM THE AUDIENCE.

There were no comments from the Audience.

10. CONFIRMATION OF OCTOBER MEETING DATE.

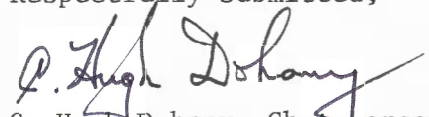
The next meeting of the Oakland County Library Board will be held in the Commissioners' Auditorium, Committee Room A, at 3:00 p.m. on Wednesday, October 22nd.

Beer noted that both the November and December scheduled meeting dates fall the day before holidays. It was agreed by the Board members to hold the November meeting as usual on the fourth Wednesday, November 26th. The December meeting will be held on the third Wednesday, December 17.


11. ADJOURNMENT.

The meeting was adjourned at 4:44 p.m.

Respectfully submitted,



C. Hugh Dohany, Chairperson



Robert Gaylor, Secretary

MINUTES

OAKLAND COUNTY LIBRARY BOARD

Commissioners' Auditorium
Commissioners' Conference Room
October 22, 1986

Meeting called to order at 3:02 p.m.

1. ROLL CALL.

Board Members present: The Honorable Steven Andrews, C. Hugh Dohany, Robert Gaylor, William Hassberger, Lillian Russell, Joann Wilcox.

Board Member excused: Dr. William Keane.

Quorum present.

Also in attendance: Richard L. Beer, Library Board Administrator; Phyllis Jose, County Librarian; Carole Hund, Subregional Librarian; Cathy Weiss, Oakland County Literacy Project; Doug Whitaker, Wayne-Oakland Library Federation; Shirley Willing, Institutional Library Technician; Marty Johnson, Law Library; Beverly Papai, Farmington Community Library Director, guest.

2. APPROVAL OF MINUTES.

Resolution 86-76: Wilcox moved that the minutes be approved as presented. Russell seconded. Motion carried.

3. APPROVAL OF BILLS.

Resolution 86-77: Hassberger moved that the bills of the Law and Reference Library Divisions be approved. Wilcox seconded.

Discussion: In response to Wilcox's question as to whether or not the Satellites had been notified of the possibility of their assuming financial responsibility for their own law libraries, Dohany answered that this would be done before the new budget was in effect.

Regarding Hassberger's inquiry of the Reference Library line item #3571, Jose explained the importance of the Bressers' Directories, and the publisher's schedule of shipment.

Call for the Question: Motion carried.

4. ANNOUNCEMENTS, CALL TO THE AUDIENCE & CORRESPONDENCE.

There were no announcements.

No one from the audience wished to be heard.

-item a. Letter to Phyllis Jose from F. J. Sladen, Chairman, Metro-Detroit Book and Author Society, noting the \$1,000 Award. Jose stated that Betty Hegedus will receive the Award on October 27.

4. Correspondence, con't.

-item b. Letters sent by Phyllis Jose on behalf of the Library Board to:

- 1) Mary Ann Campbell, President, Friends of Bloomfield Twp. Library in appreciation for donation to the Oakland County Literacy Project.
- 2) Members of the Library Board re: MLA Award winners.
- 3) Robert Justin congratulating him upon receiving MLA Award.
- 4) Pat Wilson congratulating her upon receiving MLA Award.
- 5) Larry Frank congratulating him upon receiving MLA Award.
- 6) Judy Doublestein congratulating her upon receiving MLA Award.

-item c. Letter and information received from Ms. E. M. Gibson, Law Library Director, SUNY at Buffalo regarding the decision of the Gennuso v Eppolito and Gibson.

5. REPORTS TO THE BOARD.

A. LIBRARY BOARD ADMINISTRATOR'S REPORT - Beer.

Written reports noted and filed.

Beer noted that he, Dohany and Jose had appeared before the Budget and Finance Committee on the morning of the 22nd. The Budget & Finance Committee recommendations will be forthcoming.

A-1. ALA Washington Newsletter Synopsis.

Beer indicated an item regarding the Bicentennial of the Constitution, the actual birthday of which will be celebrated on September 17, 1987. It was suggested that the Administrator investigate possible activities for participation and bring his ideas before the Board for discussion.

Beer commented that the Law Library Foundation Annual Dinner would be held on November 19. This function is a major fund raiser by the Foundation for the benefit of the Law Library.

B. COUNTY LIBRARIAN'S REPORT - Jose.

Written reports noted and filed.

Jose indicated that nominations for the WOLF Board vacancy will be due on November 5.

The new Jail position was approved by the Finance Committee. The funding for this position will be coming from the Jail Commissary Fund. This item will go before the Board of Commissioners on October 23.

Jose noted that Larry Frank, Director of the Troy Public Library, had resigned. Cora Ellen DeVinney, former director of the Macomb County Cooperative, has been named Interim Director.

Jose commented that they had received responses from approximately 15 libraries to the invitation to the Meeting of Public Librarians to be held October 29th at Meadowbrook Hall. She felt more would be forthcoming by the 27th.

C. WAYNE-OAKLAND LIBRARY FEDERATION - Whitaker.

Annual Automation Report, Circulation Report and Automation Status Report noted and filed.

Election of officers was held for the WOLF Board on October 9th with the following results:

Robert Justin - Chairperson
Sharon Harbin - Vice Chairperson
C. Hugh Dohany - Treasurer

On Friday, October 17, Leo Dinan met in Lansing with three representatives of the Governor's staff. They discussed the possibility of full funding for 1977 PA 89 in the Governor's budget. No commitments were given, although interest was shown. Dinan was encouraged about State Aid for next year's budget.

Whitaker remarked that two of the original appointees to the Berkley Public Library Board have just recently retired. Mrs. Helena Flewelling served 40 years; Mr. George Toben served 39 years. They were appointed in 1946 and have served continuously since then.

The Board directed the Administrator to send congratulatory messages on their retirement.

D. INSTITUTIONAL LIBRARIAN'S REPORT - Willing.

Written report noted and filed.

The Jail now has been given an additional part-time position. They are hoping to get a male college student to fill this opening. This position will be paid for from the Commissary Fund.

The Library is now functioning in the "L" Building. Willing explained that the "L" Building is the new male facility. The "D" Building is the new one for women.

E. LITERACY PROJECT - Weiss.

Weiss acknowledged that the Literacy Project had not received the LSCA Grant. She explained that 13 Grants were made in Michigan, 5% of the national total. Weiss remarked, however, that the Library of Michigan was one of the 13 who received Federal Funds, and reminded the Board that without their cooperation, none of the Literacy Projects locally would be doing as well as they are.

Weiss stated that they had asked for an evaluation of the Grant they had sent so that when they apply again, they would know where they were weak.

John Cocciolone will be helping with Grant writing in the future. Weiss met with John and his supervisor from Easter Seals, and the Easter Seals will donate his services to write Grants for the Literacy Project.

The Ferndale Library raised \$500 with which they bought 150 books of High/Low level for adults. They have distributed these books between Adult Education and the Library.

5-E. Literacy Project, con't.

Weiss met with Anna Lane from the Pontiac Public Library and her supervisor, Butch Finnegan. They are now about to place their Adult collection on the shelves, and have expressed an interest in participating further with the Oakland County Project.

Weiss attended the MLA meeting on October 9, where she did a presentation on Literacy. She also attended a two-day conference in Chicago for National Literacy Volunteers of America. She pointed out that the Conference had excellent programs, but that she did not hear as much about Library involvement in Literacy nationally as she did here in Oakland County.

Funding for the Literacy Project is still a problem. They are examining many different sources.

F. SUBREGIONAL LIBRARIAN'S REPORT - Hund.

Written report noted and filed.

Hund introduced Beverly Papai, Director, Farmington Community Library, who was a guest.

Hund noted that the Library for the Blind and Physically Handicapped had distributed 2,900 more books in September of 1986 than they had at the same time last year.

Hund visited eight public libraries since the last Board meeting and is heavily booked for November visits. She believes that a lot of her new referrals are coming from public libraries and attributes this to the display units she has been placing in these libraries. Hund said that she received an invitation to speak at the Pontiac Lion's Club.

There was a discussion about the Holly Library and its return to the Oakland County Subregional jurisdiction.

6. OLD BUSINESS.

-item a. GOALS AND OBJECTIVES.

Beer indicated that the Committee appointed at the September meeting had met to review the draft of the Goals and Objectives. Wilcox, Gaylor, Dohany, Jose and Beer presented the revised draft for the Board's approval.

Resolution 86-78: Andrews moved to approve the Goals and Objectives for the Library Board. Wilcox seconded. Motion carried.

-item b. SUBREGIONAL AGREEMENT.

Dohany indicated that the revised draft received from the Farmington Community Library Board had several changes which we must now consider, and commented that the Farmington draft had been referred to the Corporation Counsel for an opinion. The subsequent letter from the Corporation Counsel was discussed. This letter stated, in part, that "such a commitment (§ 1 (3) and § 3) is beyond the scope of the Library Board's authority and would be more within the purview of the Board of Commissioners". A lengthy discussion followed, and Dohany, Beer and Beverly Papai will work out the details and bring one AGREEMENT back to the Board.

6. Old Business, con't.

-item c. CONSENT JUDGMENT.

Beer explained that he had submitted the Consent Judgment to the Corporation Counsel as directed by the Board. He went on to outline the opinion, his conclusion being that he felt that the Law Library must continue to copy legal material for the jail inmates (§ 13). The Library Board directed the Administrator to invite the Corporation Counsel to the November 26th Board meeting to interpret his opinion.

-item d. PROPOSAL A.

Wilcox explained that the media seemed to be against Proposal A and indicated that she would like to see the Oakland County Library Board "go on record" as voting in favor of it.

Resolution 86-79: Gaylor moved that the Oakland County Library Board go on record in favor of Proposal A., and that the Administrator should send this information to the Oakland County Newspapers. Wilcox seconded. Motion carried.

-item e. DEMOGRAPHIC STUDY BY THE SUBREGIONAL LIBRARY.

Hund stated that she had included the Subregional Demographic Study in the material she had presented to Aaron Cohen, and had given a copy to the Library Board Administrator. Beer assured the Board that he would bring this study to the November 26th meeting of the Library Board.

7. NEW BUSINESS.

There was no new business.

8. COMMENTS FROM THE AUDIENCE.

There were no comments from the Audience.

9. CONFIRM NOVEMBER MEETING DATE.

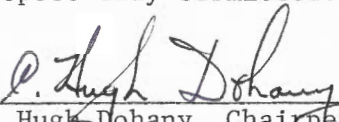
The next meeting of the Oakland County Library Board will take place on November 26th at 3:00 p.m. in the Commissioners' Auditorium, Committee Room A.

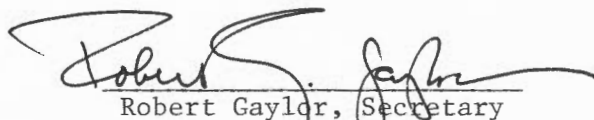
10. ADJOURNMENT.

Resolution 86-80: Gaylor moved that the meeting adjourn. Andrews seconded. Motion carried.

The meeting adjourned at 4:55 p.m.

Respectfully submitted.


C. Hugh Dohany, Chairperson


Robert Gaylor, Secretary

MINUTES

OAKLAND COUNTY LIBRARY BOARD

Commissioners' Auditorium

Committee Room A

November 26, 1986

Meeting called to order at 3:09 p.m.

1. ROLL CALL.

Board Members present: The Honorable Steven Andrews, C. Hugh Dohany, Robert Gaylor, William Hassberger, Dr. William Keane, Joann Wilcox.

Board Member excused: Lillian Russell.

Also in attendance: Richard L. Beer, Library Board Administrator; Phyllis Jose, County Librarian; Cathy Weiss, Oakland County Literacy Project; Doug Whitaker, Wayne-Oakland Library Federation; Shirley Willing, Institutional Library Tech; Marty Johnson, Law Library; and, Jennie Cross, James Hibler, Christine Hage, Beth Bamburger, Donna Rzepka, Gloria Ellis, Jim Weisenborne, Mellissa Koester, members of the Oakland County Union List of Serials Board, guests.

Excused: Carole Hund, Subregional Librarian.

2. APPROVAL OF MINUTES.

Resolution 86-81: Hassberger moved that the minutes be approved as presented. Andrews seconded. Motion carried.

5b-1. OAKLAND COUNTY UNION LIST OF SERIALS: Request for funding.

At this time, item 5b-1 was moved ahead on the agenda as a courtesy to our guests.

Mr. Dohany recognized members of the Board of OCULS. Mr. James Hibler of Independence Public Library explained the need to change the OCULS database from WANG software to the IBM Microsoft Word, and requested funding for this change.

Mr. Hibler introduced Donna Rzepka, librarian for Rockwell International Corp., who detailed the phases in the transfer of equipment and gave a description of the software needed.

Ms. Rzepka felt that, with the change to the highly sophisticated database package, the publication could more easily be perfected, and allow for much more versatility in production. She noted that, up to now, the Union List had been done primarily by volunteers. The OCULS Board hopes to hire a Library Tech student to take care of the editing.

Jennie Cross, Oakland Schools, was called on to give a brief history of the Oakland County Union List of Serials for the Library Board members who were not familiar with it. She demonstrated the need for funding by outlining the various holdings and the process by which they have been published in the past.

5b-1. OCULS, con't.

Resolution 86-82: Andrews moved to appropriate up to \$6,300 as requested.
Keane seconded.

Discussion: In the discussion that followed, Jose pointed out that the Oakland County Union List of Serials is revenue-producing and the money is available in the budget under the line item for the County Library Fund. Jose explained that the equipment would be purchased and that the invoice would be presented to the Board for payment.

Andrews felt this to be a valuable tool and a worthwhile expenditure.

Call for the Question: Motion carried.

3. APPROVAL OF BILLS.

- A. Law Library
- B. Reference Library

Resolution 86-83: Andrews moved that the bills of the Law and Reference Library Divisions be approved. Wilcox seconded. Motion carried.

Andrews questioned what the Library Board should be doing about the loss of mediation "cost and fine" money since the Supreme Court had modified the Rules of Mediation. He explained that in Oakland County, the Rule was that all funds collected in attorney fines and costs during a mediation hearing be collected by the Court Administrator and paid to the Law Library. This amounted to approximately \$117,000 in revenue to supplement the Law Library budget.

With the modification of the Michigan General Court Rules, these fines and costs will be paid to the mediator. Andrews said the Oakland County Circuit Court has sent a letter to the Supreme Court protesting this change. He suggested the Library Board should also become involved by asking the State Court Administrator, the Legislature, and our own Commissioners for help in this matter.

Discussion followed.

Resolution 86-84: Andrews moved to use all resources available to counteract the General Court Rule modification. Wilcox seconded.
Motion carried.

4. ANNOUNCEMENTS, CALL TO THE AUDIENCE & CORRESPONDENCE.

There were no announcements.

No one from the audience wished to be heard.

-item a. Letter from James Fry, State Librarian, thanking supporters of Proposition A. November 5, 1986.

5. REPORTS TO THE BOARD.

A. LIBRARY BOARD ADMINISTRATOR'S REPORT - Beer.

Written reports noted and filed.

Referring to Beer's written report, Gaylor approved of Beer's upcoming column in the Pontiac/Oakland Legal News, saying that one of the things brought out at the October Public Librarians Meeting was that there was not enough communication with the librarians.

Beer indicated that he would like to apply to the National Endowment for the Humanities for the "matching" \$500 Grant to provide a Bicentennial Book Shelf for the Law Library. A number of the books listed were required in order to receive the Grant, but others were the Grantee's choice.

Resolution 86-85: Keane moved the Library Board match the \$500 for the NEH Grant. Andrews seconded. Motion carried.

Beer reported that the Annual Law Library Foundation Dinner earned a little over \$2,500 after expenses. Several Library Board members suggested program possibilities for the future.

B. COUNTY LIBRARIAN'S REPORT - Jose.

Written report noted and filed.

Jose stated that she had mailed out forms to evaluate the October Public Librarians Meeting. She will compile the results and present them at the December Library Board meeting.

Regarding the WOLF election, Jose said she had mailed 15 ballots and nine had already been returned.

The Jail position has tentatively been filled by Darryl Davenport. He should begin work the first of December.

C. WAYNE-OAKLAND LIBRARY FEDERATION - Whitaker.

Annual circulation statistics noted and filed.

Whitaker had nothing additional to report.

D. INSTITUTIONAL LIBRARY TECHNICIAN'S REPORT - Willing.

Willing said the Institutional Library in the main Jail had completed its Blanket Purchase Order for the year, buying books from their paper-back book distributor.

Willing was pleased to have the new employee, hoping that he could start right away in the cell block, allowing Mr. Ryan to handle the Satellites.

5-D. Institutional Library Tech's report, con't.

Resolution 86-86: Wilcox moved that the Board write a letter of appreciation to Sheriff Nichols and his staff for their support of the library program at the jail. Gaylor seconded. Motion carried.

E. LITERACY PROJECT - Weiss.

Weiss and Jose decided after the October Public Librarians Meeting that the Literacy Project needed to survey libraries to know what participation public libraries have now with the Literacy Project, and what they anticipate in the future.

Weiss feels that there is now an awareness of what the Project is doing in the Public Libraries; she knows Project tutors are at the libraries, but isn't sure exactly who or how many. It seemed an appropriate time to turn the situation over to the County Librarian for a survey, the results of which would be reported back to the Board.

The Literacy Project is developing a program with the jail. The inmates seem interested, and Weiss said they have forms for the inmates to fill out if they need reading services.

Weiss was invited by the State Librarian, Jim Fry, to become a member of the LSCA Advisory Board. She attended her first Board meeting in November, and felt it was a good contact with the Library of Michigan.

The Literacy Project is computerizing its list of students. Weiss felt it would really help to compile the statistical data needed to keep for Grants and applications. It would also be a help for the Adult Education people.

Funding: Weiss noted that LSCA Title VI has been of interest to many librarians and many educators. She would like to gather a group together to discuss joint application for this Grant. Weiss felt it would be the intelligent thing for all of them to work together to apply for the money, and share it proportionately.

Dr. Keane discussed further funding of the Literacy Project. He stated that a solid base of funding for the Project was needed, and asked the Board's help. Keane pointed out that the Project was started as a joint effort between the Oakland County Library Board and Oakland Schools. As of December 1, the Literacy Project will be out of money, and Oakland Schools is working to try to put together some solid funding, based on the information they have. He suggested to the Board that they commit \$5,000 for the coming fiscal year. Keane promised to bring a budget to the next meeting to show how all monies for the Project are being spent.

Jose noted that there was money in the budget for special projects.

A discussion followed after which Wilcox suggested the request be tabled until the December meeting when Dr. Keane could present the Literacy Project budget, and we will know the amount allotted in the Oakland County Budget for the Literacy Project.

G. SUBREGIONAL LIBRARIAN'S REPORT - Hund.

Written reports noted and filed.

Carole Hund was excused.

6. OLD BUSINESS.

Consent Judgment.

Andrews reported that he had met with Jack Hays, County Corporation Counsel, and had talked to Attorney William Hampton, who is handling the Judgment for the County. Their opinion was that the Judgment is binding.

It was pointed out that the copying fees are paid for from the Jail Commissary Fund, and that this fund also pays the wages of the Co-op students who do the copying.

7. NEW BUSINESS.

The schedule of 1987 meeting dates was presented for approval by the Board.

Resolution 86-87: Andrews moved the times scheduled for meetings for 1987 be approved as presented. Gaylor seconded. Motion carried.

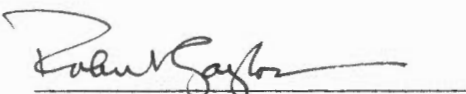
The next meeting of the Oakland County Library Board is scheduled for December 17, at 3:00 p.m.

Beer noted that on the 9th of December, Stephen Kershner, Don Malinowski, Phyllis Jose and Beer will be visiting two law libraries: the General Motors Law Library and the University of Michigan Law Library, and invited any of the Board members to accompany them should they so desire.

The meeting was adjourned at 5:05 p.m.

Respectfully submitted.


C. Hugh Dohany, Chairperson


Robert Gaylor, Secretary