

MINUTES

OAKLAND COUNTY LIBRARY BOARD

December 13, 1989

The meeting of the Oakland County Library Board was called to order at 3:00 p.m., December 13, 1989.

1. ROLL CALL.

Board Members present: The Hon. Steven Andrews, C. Hugh Dohany, Robert Gaylor, Donald Jensen, Dr. William Keane, Joann Wilcox.

Board Member excused: Lillian Russell.

Quorum present.

Also in attendance: Joe Mullen, Library Coordinator; Richard Beer, Library Board Administrator; Phyllis Jose, County Librarian; Carole Hund, Subregional Library Director; Karl Randall, Corporation Counsel; Cathy Weiss, Literacy Project; Shirley Willing, Institutional Library Tech.; Marty Johnson, Administrator's secretary.

Excused: Malcolm Hill - WOLF.

2. ANNOUNCEMENTS AND CALL TO THE AUDIENCE.

No one in the audience wished to be heard.

3. APPROVAL OF THE MINUTES.

Resolution 89-42: Andrews moved that the Minutes of November 22, 1989, be approved. Wilcox seconded. Motion carried.

4. REPORTS TO THE BOARD.

B. WAYNE OAKLAND LIBRARY FEDERATION - Hill. (Moved ahead of item A^{*})
Malcolm Hill excused.

Jose noted that progress was being made on the WOLF Computer Room.

C. CHILDREN'S VILLAGE SCHOOL LIBRARIAN - Pake.

Written report noted and filed.

Pake reported she had received confirmation of the NCA evaluation and visitation date. A general meeting will be held with the school staff on March 6, and the evaluation and visitation will take place on March 7th and 8th. Pake remains optimistic that the evaluation team will certify the library, with recommendations. Certification

would depend on the standards used in the evaluation, Pake said. Discussion followed.

***A. CORPORATION COUNSEL - Karl Randall**

Mr. Randall distributed a fact sheet to the Board Members. The breakdown in this chart shows a 60% - 40% split between costs and fines.

Randall met with Diane Alexander, Deputy Administrator, 50th District Court, early in December. It is his understanding that checks are now regularly being forwarded from the fines to the County Treasurer's Office. About 95% of the 50th District Court case load is "Ordinance Violation", written by the City of Pontiac officers. The only category they had that would constitute Penal Law Violation would be those violations under state law, written by officers of the Oakland County Sheriff's Department and State Police officers. Consequently, money is not generated to the amount seen from other courts where there are considerably more state law violations. Other than traffic violations, Ms. Alexander indicated that most of the cases they have are of such a serious nature that there are very few cases of state law misdemeanors. Violations such as Felony and Drugs, etc., usually end up in Circuit Court.

In terms of previous years, all of the money the Court collected was turned over to the Comptroller of the City of Pontiac. Mr. Randall indicated he would wait to discuss the situation with the newly elected administration when it takes office in January, 1990.

D. SUBREGIONAL LIBRARY - Hund.

Written report, circulation and statistics noted and filed.

Hund has been researching hardware for the LBPH automation project. Although the project received an LSCA Grant last year, they are waiting for the upgrade of the National Library Services approved backup unit. The Library should have the hardware sometime in January.

Hund will be attending the Farmington Library Board Meeting on the 14th. They will discuss the failure of the library millage and whether or not to put the proposal on a ballot in 1990.

The Board discussed Hund's attendance, on November 9th, at the Oakland County Board of Commissioners meeting.

E. INSTITUTIONAL LIBRARY TECH. - Willing.

Written report noted and filed.

Willing reported that this is a "nice time" in the jail. The in-

mates seem to have the Christmas spirit and have been very innovative with decorations. It is also nice to have a full staff once again, Willing said.

F. LITERACY PROJECT - Weiss.

Written report and statistics noted and filed.

The Literacy Project has received several donations, Weiss reported. One, in the amount of \$25, came from a student who had also contributed last year. A \$125 donation was received from Mr. Frank Mammatt. Gloria and Gerry Frederiksen donated \$500. Gloria is the secretary for the Literacy office.

Weiss noted that prospects are good for Junior League funding which can be used for part time staff. New personnel will be used to develop literacy awareness and to offer support for literacy volunteers.

G. COUNTY LIBRARIAN - Jose.

Written reports, statistics articles noted and filed.

Butch Finnegan, head of the Human Services Administration for the City of Pontiac, asked Jose and Weiss to serve on the panel that interviewed replacements for the Director of Library Services. Jose indicated that all those interviewed were very well qualified.

The Board discussed the challenges faced by a new director at the Pontiac Library.

H. LIBRARY BOARD ADMINISTRATOR - Beer.

Written report and statistics noted and filed.

Beer voiced his concerns over the space allowed for the Law Library in the proposed new courthouse building. With no provisions made for after 5:00 p.m. and weekend access to the library, patrons must "wander" through the Prosecutors' and Judges' hallways. Beer had hoped that the new space would provide direct access to the library.

Beer was also concerned about the noise and vibration of two elevator shafts which are designed to run through the library space.

5. APPROVAL OF BILLS.

Resolution 89-43: Keane moved that the bills of the Law and Reference Library Divisions be paid. Andrews seconded. Motion carried.

6. CORRESPONDENCE.

There was no correspondence.

7. OLD BUSINESS

On December 11, Gaylor and Jose met with five Oakland County Library Directors in the first of the library building/millage information luncheons. They had representatives from Berkley, Bloomfield Hills, Walled Lake and Huntington Woods. Gaylor said there were some very interesting comments made, and that the underlying thought seemed to be "what could the library building do for us?" Some said they would like to see more available hours at the Reference Library. Also, the representatives agreed there should be a marketing campaign to tell people about the services that are offered by the County Library Board. This should be something they can market to their patrons, ie. "you should vote for this because this is what it will do for you". The Board thought they should decide what part of the library proposal is marketable and put it in a package.

Jose and Gaylor will hold another luncheon in January. Gaylor will report again in January.

Dohany discussed alternatives to the library dilemma.

8. NEW BUSINESS.

Consideration of meeting dates for 1990 was postponed until the January meeting date.

Andrews had the opportunity to view the proposed layout of the new courthouse and was concerned about the location designated for the Law Library.

In an effort to keep the library divisions together in a central location, Dohany suggested investigating the possibility of using the old computer building as a library building. The Board discussed possible difficulties with this location.

Jose gave a brief description of the MICHICARD, and the services it could provide for state residents.

9. CONFIRM JANUARY MEETING DATE.

The next meeting of the Oakland County Library Board will be held at 3:00 p.m., January 24, 1990, in Committee Room A.

10. ADJOURNMENT.

The meeting was adjourned at 4:25 p.m.

Respectfully Submitted

C. Hugh Dohany, Chairperson

Robert Gaylor, Secretary

MINUTES

OAKLAND COUNTY LIBRARY BOARD
JANUARY 24, 1990

The meeting of the Oakland County Library Board was called to order at 3:05 p.m., January 24, 1990.

1. ROLL CALL.

Board Members present: C. Hugh Dohany, Robert Gaylor, Donald Jensen, Dr. William Keane, Lillian Russell.

Board Members excused: The Hon. Steven Andrews, Joann Wilcox.

Quorum present.

Also in attendance: Joe Mullen, Library Coordinator; Phyllis Jose, County Librarian; Carole Hund, Subregional Library Director; Karl Randall, Corporation Counsel; Cathy Weiss, Literacy Project; Shirley Willing, Institutional Library Tech.; Malcolm Hill, WOLF; Mr. Russell, guest.

Excused: Richard Beer, Law Library.

2. ANNOUNCEMENT AND CALL TO THE AUDIENCE.

No one in the audience wished to be heard.

3. APPROVAL OF THE MINUTES.

Resolution 90-1: Jensen moved that the Minutes of December 13, 1989 be approved. Keane seconded. Motion carried.

- A. 50TH DISTRICT COURT/PENAL FINES - Randall updated the Board on developments since their last meeting. Because of constitutional and statutory requirements, Randall requested that the Board institute a suit against the 50th District Court and the City of Pontiac (because they received the funds from the Court). This would establish a Circuit Court Order to determine the procedures for recovering monies owed for previous years. Discussion followed.

Resolution 90-2: Jensen moved to authorize the County Treasurer to proceed with the action as recommended by Randall. Russell seconded. Motion carried.

4. REPORTS TO THE BOARD.

- A. WAYNE OAKLAND LIBRARY FEDERATION - Malcolm Hill.

Handouts were received and filed.

WOLF is progressing with the construction of the new Computer Room at the WOLF Service Center. A membership Task Force on Ordering has been established. The Advisory Council has been discussing important topics such as categories of membership and how we define access. At their next meeting, they will begin a discussion of WOLF services.

B. SUBREGIONAL LIBRARY - Carol Hund.

Writer report received and filed. Distributed at meeting: ROUND REVIEW Newsletter, article from Library of Michigan Newsletter.

Automation equipment is arriving and they are making arrangements for the necessary training. The Libraries for the Blind and Physically Handicapped are planning a major drive to have \$1 million in funding from the State. They will be involving their patrons in this effort. Several donations were received during December. At this time, there is approximately \$30,000 in this fund. Hund shared several of the cards they had received from patrons.

Dohany asked about comparative statistics for the Wayne County Regional Library and how they repair their equipment. Hund and Hill will provide the requested information.

C. INSTITUTIONAL LIBRARY - Willing.

Written reported noted and filed.

The Jail Library Program has 6 satellite collections (5 male, 1 female). Willing is supportive of the pod system in the Annex. There are approximately 1500 inmates at this time. The opening of the Annex increased the inmate population by around 16%. Willing is working on getting a tutor for an inmate at the Work Release Facility. Discussion followed on the Literacy Program instituted in the Florida prison system.

D. LITERACY PROJECT - Weiss.

Written report noted and filed. Distributed at the meeting: Monthly financial report.

They have two students who are in the program as part of their probation ordered by Judge Voss. Bobbie Underwood, who works in the Board of Commissioners Office, is a new tutor. Weiss reminded the Board of the fund raising event scheduled for February 14th. She has also applied for additional JPTA funding and is working with Charlie Harrison's office to try to acquire additional state monies. It looks very favorable that the project will receive funding from the Junior League. Weiss is serving as a grant reader for the federal LSCA Title VI program.

Oakland Schools will be closing in July for asbestos removal. It appears that the project will close down for approximately three weeks at that time. The project has an intern from Oakland Community College and one from Oakland University.

E. COUNTY LIBRARIAN - Jose.

Written report noted and filed.

Resolution 90-3: Keane moved that the State aid monies received for FY 1989/90 be credited to the Reference Library's Book account (#3571) and be allocated to the Children's Village School Library. Russell seconded. Motion approved.

Discussion followed regarding the proposed millage study. Gaylor and Jose will have a report prepared for the March Board meeting.

F. LAW LIBRARY - Beer, excused.

Written report noted and filed.

In Beer's absence, Dohany and Mullen reported on the staffing problems in the Law Library. Personnel has authorized 28 hours per week of overtime until Charlotte Liner returns to work. Marty Johnson has transferred to the Clerk's Office. They have met with Personnel and hope to have that vacancy filled within a month.

Gaylor announced that at Beer's request, Beer has been relieved of his duties as Executive Director of the Law Library Foundation.

5. APPROVAL OF BILLS.

Resolution 90-4: Keane moved that the bills of the Law and Reference Library Divisions be paid. Jensen seconded. Motion approved.

6. CORRESPONDENCE.

There was no correspondence.

7. OLD BUSINESS.

There was no old business.

8. NEW BUSINESS.

Election of officers

Resolution 90-5: Keane moved that the present officers, C. Hugh Dohany, Chairperson and Robert Gaylor, Secretary, be re-elected. Jensen seconded. Motion approved.

Jensen suggested that the Board plan a tour of the library facilities for Commissioner Larry Crake, who is the new Chairperson of the Board of Commissioners Planning and Building Committee. Dohany, Mullen and Jensen will work on developing this tour.

Resolution 90-6: Gaylor moved that the Chairperson send a letter of commendation to Marty Johnson for her excellent secretarial work for the Board. Russell seconded. Motion approved.

9. 1990 MEETING DATES.

The Board will meet on the fourth Thursday of each month with the following exceptions: June 20th, October 17th, and December 19th.

10. CONFIRM FEBRUARY MEETING DATE.

The next meeting of the Oakland County Library Board will be held at 3:00 p.m., February 28, 1990.

11. ADJOURNMENT.

The meeting adjourned at 4:12 p.m.

Respectfully submitted,

C. Hugh Dohany, Chairperson

Robert Gaylor, Secretary

MINUTES

OAKLAND COUNTY LIBRARY BOARD
FEBRUARY 28, 1990

The meeting of the Oakland County Library Board was called to order at 3:05 p.m., February 28, 1990.

1. ROLL CALL.

Board Members present: The Hon. Steven Andrews, C. Hugh Dohany, Donald Jensen, Dr. William Keane, Lillian Russell.

Board Members excused: Robert Gaylor, Joann Wilcox.

Quorum present.

Also in attendance: Joe Mullen, Library Coordinator; Phyllis Jose, County Librarian; Richard Beer, Law Library; Carole Hund, Subregional Library Director; Cathy Weiss, Literacy Project; Shirley Willing, Institutional Library Technician; Mr. Russell, guest.

Excused. Malcolm Hill.

2. ANNOUNCEMENT AND CALL TO THE AUDIENCE.

No one in the audience wished to be heard.

3. APPROVAL OF THE MINUTES.

Resolution 90-7: Jensen moved that the Minutes of January 24, 1990 be approved. Keane seconded. Motion carried. (Andrews abstained).

4. REPORTS TO THE BOARD.

A. WAYNE OAKLAND LIBRARY FEDERATION - Jose/ Dohany (Hill excused).

Handouts were received and filed.

The WOLF Computer Center has been finished and the 9000 Computer has been installed. The Reference Library anticipates going live in July. Discussion was held regarding the PC request for the Reference Library. We are asking Computer Services, at the March QUAC meeting, to present a request for a Geac/WYSE terminal. This terminal can be used as a PC, a PC backup for the Geac system or a Geac terminal, depending on the software.

B. SUBREGIONAL LIBRARY - Hund.

Written report noted and filed.

Computer cabling and wiring have been completed in the library. Equipment should be delivered within the next two weeks. It should be up and operational by May. The computer will be used to do desk top publishing and reports. It will also be used with the READS system, which is the automated system for the library for the blind from National Library Services.

Kathleen Wood has joined the staff as a new full-time employee.

The Farmington Observer had an article on the deaf and blind services, which included the sign language classes.

C. INSTITUTIONAL LIBRARY TECHNICIAN - Willing.

Discussion was held on having community service, people work in the Jail Library. Andrews and Willing will continue to work on this project.

D. LITERACY PROJECT - Weiss.

Reports were noted and filed.

The Optimist Club of Birmingham duplicated six sets of the "Learn to Read" tapes to be distributed to local libraries. The tapes were distributed to Pontiac, Waterford, Madison Heights, Rochester Hills and Bloomfield Township libraries.

E. COUNTY LIBRARIAN - Jose.

Written reports noted and filed.

This year President Bush has recommended no funding for LSCA I or II. Unlike President Reagan, he did not submit another program, the money was simply cut. A letter will be sent to our representatives in Washington indicating what the Board has used Title I monies for and how important these funds are. The annual report was submitted along with the speech presented at South Lyon. A reminder, the Trustee Legislative Breakfast is March 26th, and the regional White House Conference meeting will be March 24th.

Jose reminded the Board that the contract for the Literacy Project has been signed and sometime between now and Sept. 30th the Board needs to authorize the payment of \$15,000.

Resolution 90-8: Andrews moved that the Board authorize the \$15,000 payment for the Oakland County Literacy Project. Jensen seconded. Motion carried.

Discussion was held regarding developing an informational brochure on library services supported by the County. Staff is to send copies of any existing brochures to Joe Mullen.

F. LAW LIBRARY - Beer.

Written reports noted and filed.

The Personnel Committee has approved the requested changes in the library staffing. The secretary position has been reclassified to a Library Technician I. Diane Childress has been hired. She will be starting in about 2½ weeks. Diane will be working evenings and Saturdays as part-time non-eligible until she begins full time.

5. APPROVAL OF BILLS.

Resolution 90-9: Keane moved that the bills of the Law and Reference Library Divisions be paid. Jensen seconded. Motion carried.

6. CORRESPONDENCE.

- A) From James W. Fry, Library of Michigan.
From Beverly Papai, Farmington Community Library.

As per mutual agreement, the Library Board will remain the fiscal agent for the Subregional Library for the Blind and Physically Handicapped.

- B) Memo from Phyllis Jose indicating that the Subregional billing approved at the January Board meeting, for December services, was charged back to 1989.

- C) From Beverly Papai, Farmington Community Library.

Regarding proposed quarterly billings - they are checking with their auditors to see if it is permissible to bill us in advance.

7. OLD BUSINESS.

There was no old business.

8. NEW BUSINESS.

There was no new business.

9. ADJOURNMENT.

The meeting adjourned at 4:30 p.m.

10. CONFIRM MARCH MEETING DATE.

The next meeting of the Oakland County Library Board will be held at 3:00 p.m., March 28, 1990.

Respectfully submitted,

C. Hugh Dohany, Chairperson

Robert Gaylor, Secretary

MINUTES
OAKLAND COUNTY LIBRARY BOARD
March 28, 1990

The meeting of the Oakland County Library Board was called to order at 3:05 p.m., March 28, 1990.

1. ROLL CALL.

Board Members Present: C. Hugh Dohany, Robert Gaylor, The Hon. Steven Andrews, Donald Jensen, Dr. William Keane, Lillian Russell, Joann Wilcox.

Board Members excused: None.

Quorum Present.

Also in Attendance: Joe Mullen, Library Coordinator; Phyllis Jose, County Librarian; Richard Beer, Law Library; Malcolm Hill, WOLF; Carole Hund, Subregional Library; Holly Pake, Children's Village Librarian; Cathy Weiss, Literacy Project; Shirley Willing; Institutional Library Technician; Mr. Russell, guest.

2. ANNOUNCEMENT AND CALL TO THE AUDIENCE.

No one in the audience wished to be heard.

3. APPROVAL OF THE MINUTES.

Resolution 90-10: Jensen moved that the Minutes of February 28, 1990, be approved. Russell seconded. Motion carried.

4. REPORTS TO THE BOARD.

A. WAYNE-OAKLAND LIBRARY FEDERATION - Hill.

Written report noted and filed.

Geac computers were moved over the weekend and things are going great. Now in the process of bringing things back up on the system.

WOLF serves as the fiscal agent for the Region of Cooperation. To date 13 LSCA Title III grant proposals have been filed and at least 3 more are in the works.

WOLF is closely watching the situation regarding the 8-year old Canton child's hanging, allegedly due to the film he saw at school. This film came from the Wayne Intermediate School District collection, which WOLF houses. The film is listed by the publisher as appropriate for grades 5-12.

B. SUBREGIONAL LIBRARY - Hund.

Written report noted and filed.

Two grant applications have been filed, one for operational funds; and the other for automation funds, which are being offered for one more year. Libraries that did not automate last year are being given top priority.

Discussion of grant procedures followed and consensus of the Board was that the following procedures would be used in applying for grants:

Those grants **with** a continuing financial impact on the County will be submitted to the Commissioners for their review and endorsement.

Those grants **without** a continuing financial impact will be approved for submission by the Library Board.

Hund noted that the Michigan Library Association will be lobbying the state of Michigan to obtain more funding for the subregionals, but it does not look promising.

C. INSTITUTIONAL LIBRARY TECHNICIAN - Willing.

Written report noted and filed.

Willing reported they are fully staffed and there is an increase in circulation since the Annex opened. Discussion followed regarding the use of Community Services people. It was decided not to pursue this program for the Jail Library.

D. LITERACY PROJECT - Weiss.

Written report noted and filed.

The Board reviewed the monthly financial statement.

Two letters of support for LSCA Title I grants have been written, one for West Bloomfield for a hi/lo book collection and one for Pontiac in support of their application to establish an Educational Information Center (EIC).

Weiss is doing the literacy section of the White House Regional Conferences for the Library of Michigan. Two meetings have been held, one in Novi and the other in Grand Rapids; two more are scheduled.

Weiss obtained good information from the Intergenerational Literacy Seminar This will help with setting up an intergenerational literacy program in regards to applying for and receiving funding. It will involve a number of agencies.

The International Typesetters' Corporation is sponsoring a national contest asking people to submit, in picture form, a description of their contact with illiteracy. The response has been overwhelming - 1300 pieces were submitted. The Advisory Board is considering bringing the exhibit to Oakland County, possibly to be part of a fund raiser.

E. CHILDREN'S VILLAGE SCHOOL LIBRARY - Pake.

Written report noted and filed.

Discussed preliminary information from NCA accreditation visit. It was the consensus of the Board to wait until the written NCA report is received before presenting the needed improvements. Upon receipt, a copy of the report will be sent to the County Executive with a cover letter expressing our concerns. Mr. Amal, Children's Village principal, has offered to meet with the Library Board to discuss the NCA report.

F. COUNTY LIBRARIAN - Jose.

Written reports noted and filed.

Resolution 90-11: Andrews moved that payment of the ALA/ALTA Pre-conference fee from the Library Board Fund be approved. Seconded by Keane. Motion carried.

Resolution 90-12: Andrews moved to approve submitting the LSCA Title I Request for Children's Village Residential Buildings. Keane seconded. Motion carried.

G. LAW LIBRARY - Beer.

Written reports noted and filed.

There was discussion in reference to the written report.

5. APPROVAL OF THE BILLS.

Resolution 90-13: Andrews moved to approve payment of the Reference and Law Library bills. Wilcox seconded. Motion carried.

6. CORRESPONDENCE.

- A) Memo to Malcolm Hill regarding WOLF 1988-1989 Statistical Report.
- B) Letter sent to federal representatives and senators from Oakland County expressing the Board's concerns about the lack of funding proposed by President Bush for LSCA Titles I and II.

7. OLD BUSINESS.

Discussed report from Gaylor and Jose on county-wide millage. The consensus was that the Board should not proceed with a millage request at this time. The Board directed Jose to begin drafting a long range plan and to report back at the May meeting. The Board also agreed that they need to begin an educational program.

Dr. Keane asked about progress on the library brochure, reiterating that the library program needs publicity. A brochure layout will be presented to the Board at the May meeting for discussion.

8. NEW BUSINESS.

There was no new business.

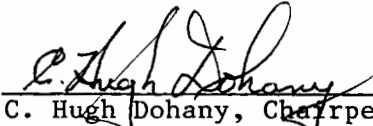
9. ADJOURNMENT.

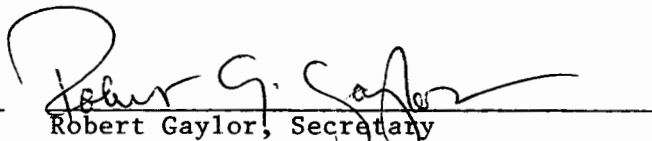
The meeting adjourned at 4:15.

10. CONFIRM MARCH MEETING DATE.

The next meeting of the Oakland County Library Board will be held at 3:00 p.m., April 25, 1990.

Respectfully submitted,


C. Hugh Dohany, Chairperson


Robert Gaylor, Secretary

MINUTES
OAKLAND COUNTY LIBRARY BOARD
April 25, 1990

The meeting of the Oakland County Library Board was called to order at 3:05 p.m., April 25, 1990.

1. ROLL CALL.

Board Members Present: C. Hugh Dohany, Robert Gaylor, Donald Jensen, Lillian Russell.

Board Members Excused: The Hon. Steven Andrews, Dr. William Keane, Joann Wilcox.

Quorum Present.

Also in Attendance: Joe Mullen, Library Coordinator; Phyllis Jose, County Librarian; Richard Beer, Law Library; Malcolm Hill, WOLF; Cathy Weiss, Literacy Project; Shirley Willing, Institutional Library Technician; Mr. Russell, guest.

2. ANNOUNCEMENT AND CALL TO THE AUDIENCE.

No one in the audience wished to be heard.

3. APPROVAL OF THE MINUTES.

Resolution 90-14: Jensen moved that the Minutes of the March 28, 1990, meeting be approved. Russell seconded. Motion carried.

4. REPORTS TO THE BOARD.

A. WAYNE-OAKLAND LIBRARY FEDERATION - Hill.

Written report noted and filed.

Federal funds for LSCA have been reauthorized but cut as recommended by the President. Suggest writing letters to House and Senate, who are just beginning to work on the federal budget.

Computer room is finished. The 9000 is installed and we are in the process of connecting both the 9000 and 8000. The 9000 should be up and running by some time in the second half of June. The computer is very reliable and up time has been good. The Geac system has exceeded expectations.

B. SUBREGIONAL LIBRARY - Hund.

Written report noted and filed.

C. INSTITUTIONAL LIBRARY TECHNICIAN - Willing.

Written report noted and filed.

Working on filling 1000 hour position.

Ms. Willing will be retiring May 14 and informed the Board that it has been a pleasure working with them. Applications are being looked at for this position but the Board noted she will be hard to replace.

D. LITERACY PROJECT - Weiss.

Written report noted and filed.

Gloria Fredricksen, a staff member since 1984, will be retiring in August. Working through Oakland Schools to find a replacement. Job description for this position needs to be redone and alternatives looked at.

Received two personal donation checks from West Bloomfield librarians in appreciation for help in applying for LSCA Title I grants.

Six month budget looked at. Figures show underspent, including \$2,600 in fringes that were not yet posted at the end of March.

E. COUNTY LIBRARIAN - Jose.

Written reports and handouts noted and filed.

Proclamation in observance of National Library Week has been distributed to all local libraries.

Several handouts were given to Board members, including some financial information, several news articles which spoke well of the library system, and, from the American Booksellers Association, forms were made available to fill out in support of the elimination of censorship.

Also handed out was a copy of a memo from Children's Village Principal J. Amell requesting transfer of the Library/Media Center position to a full-time Waterford School District position. A resolution in support of this change was attached for the Board members to review. If this position goes to the Waterford School District, it may have implications on Reference Library staff.

Resolution 90-15: Gaylor moved to authorize chairman to monitor situation with Children's Village contract. Jensen seconded. Motion carried.

F. LAW LIBRARY - Beer.

Written report noted and filed.

Diane Childress, with voluntary help from her husband, has gotten the collection area cleaned up. His help is greatly appreciated.

Renovation work, to provide space for a new courtroom, will begin in August. Additional office space will be added on to the west side of the library which will become Mr. Beer's new office.

Inmate copying should be decreasing.

G. ALA WASHINGTON NEWSLETTER.

Summary noted and filed.

5. APPROVAL OF THE BILLS.

Resolution 90-16: Gaylor moved to approve payment of the Reference and Law Library bills. Russell seconded. Motion carried.

6. CORRESPONDENCE.

- A. Letter from Beverly D. Papi, director, Farmington Community Library, to James Fry, State Librarian, notifying him that the Oakland County Library Board will retain responsibility of fiscal agent for Sub-regional.
- B. Letter From Greg Alessi, Recreation Specialist, to Mr. Dohany commending the Reference Library staff.
- C. Memo and attachments from Phyllis Jose to Laurie Van Pelt, Budget Division, reviewing procedures for grant applications.
- D. Letter from Mr. Dohany to Joan ElMouchi, Director, Auburn Hills Public Library, congratulating them on their new facility.

7. OLD BUSINESS.

There was no old business.

8. NEW BUSINESS.

Resolution 90-17: Gaylor moved to approve payment of tickets to the annual spring dinner of the Public Library Trustee Association of Oakland County at Meadow Brook Hall on May 8, 1990, for Library Board members wishing to attend. Jensen seconded. Motion carried.

April 26, 1990

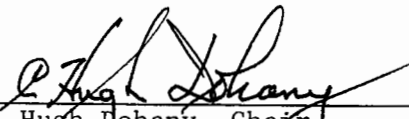
9. CONFIRM MAY MEETING DATE.

The next meeting of the Oakland County Library Board will be held at 3:00 p.m., May 23, 1990.

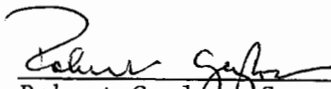
10. ADJOURNMENT.

The meeting adjourned at 3:45.

Respectfully submitted,



C. Hugh Dohany, Chair



Robert Gaylord, Secretary

MINUTES

OAKLAND COUNTY LIBRARY BOARD
May 23, 1990

The meeting of the Oakland County Library Board was called to order at 3:00 p.m., May 23, 1990.

1. ROLL CALL.

Board Members Present: C. Hugh Dohany, The Hon. Steven Andrews, Robert Gaylor, Donald Jensen, Dr. William Keane, Joann Wilcox.

Board Members Excused: Lillian Russell.

Quorum Present.

Also in Attendance: Joe Mullen, Library Coordinator; Phyllis Jose, County Librarian; Richard Beer, Law Library; Malcolm Hill, WOLF; Cathryn Weiss, Literacy Project; Yvonne Gold, Institutional Library Technician; Carole Hund, Subregional Librarian; Helen Hanger, Library Coordinator's secretary.

2. ANNOUNCEMENT AND CALL TO THE AUDIENCE.

Yvonne Gold, the new institutional library technician, was introduced.

No one in the audience wished to be heard.

3. APPROVAL OF THE MINUTES.

Resolution 90-18: Jensen moved that the Minutes of the April 25, 1990, meeting be approved. Gaylor seconded. Motion carried.

4. REPORTS TO THE BOARD.

A. WAYNE-OAKLAND LIBRARY FEDERATION - Hill.

Written report noted and filed.

Hill noted that the April 25, 1990, minutes stated that the Geac system has exceeded expectations but this is not the case with getting the 9000 system ready. It is proving to be a chore.

State aid has been cut 2½% for the fiscal year. Senator Faust will be introducing legislation calling for full funding.

B. SUBREGIONAL LIBRARIAN - Hund.

Discussion on encouraging the patrons of the Library for the Blind and Physically Handicapped to promote additional state funding.

C. INSTITUTIONAL LIBRARY TECHNICIAN - (Jose filling in).

Written report noted and filed.

D. LITERACY PROJECT - Weiss.

Written report noted and filed.

Gloria Frederiksen's job will be posted in July. Several people have shown an interest in this job opening.

The VISTA people have indicated that if applied for, we should be able to receive 1-2 VISTA volunteers.

Junior League of Birmingham has indicated that this could mean more additional funding, that they are interested in developing a literacy program through the new shelter in the city of Pontiac.

The fourth annual Literacy Recognition Picnic will be held on June 3, from 2-5 p.m., at the Bloomfield Township Library. Everyone is invited. We need to have people promote this program, but the students generally feel intimidated. Usually however, student-of-the-year acts as a spokesperson. Should hear from the volunteers also. A number of Oakland County employees are volunteers for the literacy program. People also need to be made aware of the fact that funding comes from the Commissioners.

Encouraged attendance at "Putting Literacy to Work in Michigan," the State Literacy Conference. Jose and Weiss will be speakers.

E. COUNTY LIBRARIAN - Jose.

Written reports and handouts noted.

The Finance Committee has approved PC request. Full Board will vote on it tomorrow. Many Commissioners did not understand that this is a component for an existing system and not a new separate system. Better communication is needed.

Jose and Weiss will be table captains for the state's White House Conference. There will be no cost to the Board as it will be underwritten by federal money.

Summer employee has been hired.

Resolution 90-19: Keane moved to purchase, from the Library Board Fund, one copy of the 9th edition of the OAKLAND COUNTY UNION LIST OF SERIALS for each participating public library. Wilcox seconded. Motion carried.

Cost of OCULS has increased due to its size and the cost of paper.

Board thanked Hill, Jose and Weiss for the fine job they did at the Public Library Trustee Association dinner on May 8.

F. LAW LIBRARY - Beer.

Written report noted and filed.

After looking at several different reader-printer models, we have selected Minolta as our recommendation to the Foundation.

Prosecutor's office to sign lease tomorrow for Oakland Pointe. Space for one new courtroom will be built on the fourth floor.

Discussed relocation of the Law Library if four additional judges are added.

Dan Maran, who has Cerebral Palsy, is spending 20 hours a week doing copy work. He does a good job but it is hard finding work he can handle. He is being paid by the federal government and the county has no liability.

5. APPROVAL OF THE BILLS.

Resolution 90-20: Wilcox moved to approve payment of the Reference and Law Library bills. Keane seconded. Motion carried.

6. CORRESPONDENCE.

- A. Letter from Mr. Dohany to federal representatives and Senators urging them to support continued funding for LSCA Title I and II grants.
- B. Letter to Robert Gaylor from Phyllis Jose requesting that the Kresge Library store an 1896 copy of the ILLUSTRATED ATLAS OF OAKLAND COUNTY.
- C. Memo, with attached library statistics, from Joe Mullen to Richard Skarritt, chairperson, BOC General Government Committee, informing Mr. Skarritt that the Library Board will be providing this data for the Committee on a monthly basis as an information item.

7. ROUGH LAYOUT OF LIBRARY PUBLICATION.

Handout noted and filed.

A rough draft for a Library Board annual report, put together by Mr. Mullen, was handed out to the Board members for their review. There was discussion of the need for both a flyer, as a publicity piece for the public, and an annual report, as a reference for commissioners, legislators, etc. Suggested items to include in both would be photographs, board activities regarding legislation, services available and contact phone numbers. Suggested to have a three-fold flyer, something small that people would read.

Resolution #90-21: Andrews moved to adopt that both a publicity piece and an annual report be put together. Keane supported. Motion carried.

Mullen to work with WOLF, who will help with the format.

8. OLD BUSINESS.

Children's Village School Library Program: Dohany has not yet heard anything regarding this situation. Will keep Board posted.

9. NEW BUSINESS.

None.

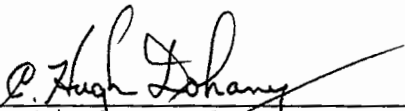
10. CONFIRM JUNE MEETING DATE.

The next meeting of the Library Board will be held on June 20, 1990, at 3:00 p.m.

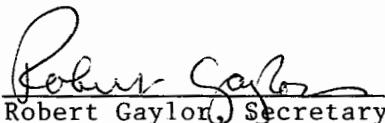
11. ADJOURNMENT.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,



C. Hugh Dohany, Chairperson



Robert Gaylor, Secretary