



**1991**

**Oakland County  
Library Board  
Minutes**

**Vol. 1 of 2**

MINUTES

OAKLAND COUNTY LIBRARY BOARD  
December 19, 1990

The meeting of the Oakland County Library Board was called to order at 3:05 p.m., December 19, 1990.

1. ROLL CALL.

Board Members Present: C. Hugh Dohany, Donald Jensen, The Hon. Steven Andrews, Robert Tera, Robert Gaylor.

Board Members Excused: Dr. William Keane.

Quorum Present.

Also in Attendance: Joe Mullen, Library Coordinator; Phyllis Jose, County Librarian; Malcolm Hill, WOLF; Carole Hund, Library for the Blind and Physically Handicapped; Cathy Weiss, Literacy Council; Yvonne Gold, Institutional Library Technician; Helen Hanger, Library Coordinator's secretary.

Excused: Richard Beer, Law Library.

2. ANNOUNCEMENT AND CALL TO THE AUDIENCE.

No one in the audience wished to be heard.

3. APPROVAL OF THE MINUTES.

Resolution #90-43: Andrews moved that the minutes of the November 28, 1990, meeting be approved. Jensen seconded. Motion carried.

4. REPORTS TO THE BOARD.

A. WAYNE-OAKLAND LIBRARY FEDERATION - Hill.

Written report, statistics, and handout noted and filed.

State Aid will be cut 9.2% this year. For this reason, WOLF's budget needs to be reduced by \$138,000. Hill distributed a list of cuts, totaling \$114,000, that will be made. He noted that these cuts would not directly affect services. However, the state is talking about cutting an additional 10% and, if this happens, it may mean there will be some direct reduction in services.

Hill reported on the proposed composition of the WOLF Board the Coop Plan Revision Committee will be recommending to the Advisory Council on December 20.

B. LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED (LBPH) - Hund.

Written report, statistics, handouts noted and filed.

Met with Jeff Johnson of the Library of Michigan to discuss the definite 9.2% and possible 10% additional budget cuts.

Received a letter from Kurt Cylke, Director, National Library Services. Budget cuts being made at the national level include a decrease in book production and the closing of some depositories and supply centers.

Jose requested that Hund keep the Board updated regarding the possibility of getting a grant from the Environmental Research Institute of Michigan to acquire a patron access computer. This computer would teach typing and word processing skills to the blind,

C. INSTITUTIONAL LIBRARY TECHNICIAN - Gold.

Written report, statistics noted and filed.

An answering machine has been purchased and will be placed in the Annex Library. Because staff spends a great deal of time distributing books, etc. and cannot be reached, this will make it easier to contact them.

D. LITERACY PROJECT - Weiss.

Written report, statistics, handouts noted and filed.

The OLC has been awarded a \$950 grant from IBM. Thanks to Shirley Kuhn, one of OLC's volunteers and an IBM employee who suggested we apply to IBM for the grant. IBM awards grants to nonprofit organizations for whom their employees do volunteer work.

Dick Thompson, Chancellor of Oakland Community College (OCC), has invited the OLC to relocate to the OCC Pontiac campus. OCC has a larger area of space available for the OLC than their present space at Oakland Schools. With two new VISTA people joining the staff in January, this additional space is needed. OCC is involved in basic skills instruction on all five campuses and serves the same population as the OLC. Oakland Schools has been very cooperative about the possible move. The OLC Advisory Board will meet to discuss this issue on January 3.

E. COUNTY LIBRARIAN - Jose.

Written report, statistics noted and filed.

The LSCA/Literacy grant for a project that will involve linking four public libraries with their local Headstart Programs has been submitted.

F. LAW LIBRARY DIRECTOR - (Beer excused).

Handouts of written report, statistics noted and filed.

Jose noted a new Library Technician position list is being prepared. Interviews will be in January.

5. APPROVAL OF THE BILLS.

Mullen informed the Board that approval was needed to pay an additional \$131 in printing costs for the Library Board information brochures printed by WOLF.

Resolution #90-44: Andrews moved to authorize an additional \$131 from the Library Board Fund, Special Projects Account, for payment of the printing cost of the brochures. Jensen seconded. Motion carried.

Jose and Beer (via memo) requested that the Board authorize the Chairperson to pay from 1991 funds, the magazine subscription invoices due January 1, 1991, in the amount of \$23,297.87 (\$9,885.76 to Turner for the Law Library and \$13,412.11 to Faxon for the Reference & Jail Libraries). In his memo, Beer also asked to encumber \$168.23 remaining in the Satellite Additions line item #3459 for books ordered for the two new judges.

Resolution #90-45: Tera moved to approve payment of the magazine subscription invoices in the amount of \$23,297.87 and to encumber the \$168.33 remaining in the Satellite Additions #3459. Andrews seconded. Motion carried.

Resolution #90-46: Tera moved to approve payment of the Reference and Law Library bills for December. Andrews seconded. Motion carried.

It was noted that January 1 starts the new fiscal year, the second year in a 2-year budget.

6. CORRESPONDENCE.

A. Letter from Dohany to A. Michael Deller, Chairperson of the WOLF Advisory Council, regarding the Library Board's concerns and recommendations as to the composition of the WOLF Board of Directors .

7. OLD BUSINESS.

There was no old business.

8. NEW BUSINESS.

Andrews noted that he had talked to the Law Foundation and Bar Association regarding funding of a new library building. They support the idea and would help to seek financing on the condition they are given space in the new building for their offices. Discussion followed.

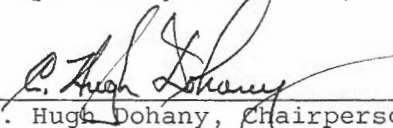
9. CONFIRM JANUARY MEETING DATE.

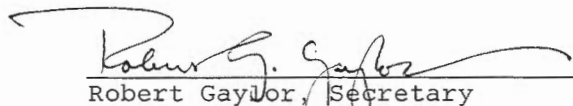
The next meeting of the Library Board will be held on Wednesday, January 23, 1991, at 3:00 p.m.

10. ADJOURNMENT.

The meeting adjourned at 3:45 p.m.

Respectfully submitted,

  
C. Hugh Dohany, Chairperson

  
Robert Gaylor, Secretary

MINUTES

OAKLAND COUNTY LIBRARY BOARD  
January 23, 1991

The meeting of the Oakland County Library Board was called to order at 3:08 p.m., January 23, 1991

1. ROLL CALL.

Board Members Present: C. Hugh Dohany, Donald Jensen, The Hon. Steven Andrews, Robert Tera, Robert Gaylor, Dr. William Keane.

Quorum Present.

Also in Attendance: Joe Mullen, Library Coordinator; Phyllis Jose, County Librarian; Richard Beer, Law Library; Malcolm Hill, WOLF; Carole Hund, Library for the Blind and Physically Handicapped; Cathy Weiss, Literacy Council; Yvonne Gold, Institutional Library Technician; Helen Hanger, Library Coordinator's secretary.

2. ANNOUNCEMENT AND CALL TO THE AUDIENCE.

No one in the audience wished to be heard.

3. APPROVAL OF THE MINUTES.

Resolution #91-01: Jensen moved that the minutes of the December 19, 1990, meeting be approved. Andrews seconded. Motion carried.

4. REPORTS TO THE BOARD.

A. WAYNE-OAKLAND LIBRARY FEDERATION - Hill.

Written report, statistics noted and filed.

There will be a WOLF membership meeting on February 1. Three reports will be discussed: 1) the task force on cataloging and ordering's recommendations; 2) a proposal from the youth services committee to add a staff member for youth services support; 3) revisions to coop plan. Discussion followed.

B. LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED (LBPH) - Hund.

Written report, statistics, handouts noted and filed.

Hund distributed two statistical reports which had not been received from the Library of Michigan in time to be included in the mailing. The Library of Michigan Service for the Blind and Physically Handicapped has laid off two part-time employees, a cut of 50 hours per week.

Received grant from Environmental Research Institute of Michigan for patron access computer, including hardware, software and training packages. Since this is a self-teaching program, staff time in assisting will be limited. Reservations for use of the computer will be for two hour time blocks.

Council of Jewish Women will assist with the project to record part of Jewish News onto cassettes for availability to interested patrons. Money for the project will come from the Council.

Attended a Round Table discussion at the Farmington Community Library, held by the Michigan Library Association. Shared information about the LBPH and what other libraries can offer the blind and physically handicapped. Also discussed recently passed Handicapped Act.

Met with staff at Botsford Hospital who had requested our input regarding a site they want to develop for senior housing.

C. INSTITUTIONAL LIBRARY TECHNICIAN - Gold.

Written report, statistics noted and filed.

Still operating at full staff but Jim McAlister is in Reserves and may yet be called to duty.

D. LITERACY PROJECT - Weiss.

Written report, statistics, handout noted and filed.

Weiss distributed Expenditure Report for October 1, 1990 - December 30, 1990.

Thanks to volunteer Cathy Brodhead who wrote a poem about the Literacy Council.

Weiss stated that she thought the article by Jim Evans of the Royal Oak Daily Tribune regarding literacy was excellent.

Weiss wished to thank members of the Catherine Lapointe family, a literacy volunteer who recently passed away, for providing that any memorial contributions should be made to the Literacy Council.

Rick Simonson, Deputy Superintendent for State and Federal Relations for Oakland Schools, called last week and said 9.2% of our state allocation would be cut. Only seven literacy programs in the state are receiving allocations this year.

The Department of Education is planning a student forum, in April, on literacy. The Governor's wife is very interested in adult literacy.

Regarding the move to OCC's Pontiac campus, furniture is being moved in and carpeting is in place. Everything is coming along well.

E. COUNTY LIBRARIAN - Jose.

Written report, statistics noted and filed.

Several years ago when a new library building was still in the County plan, Jose noted a piece of art that was part of an exhibit in the Executive Office Building. The artist has been holding it for quite some time pending the final outcome of the building program. Jose requested that the Board consider the expenditure of \$500 from the Library Board Fund/Special Projects account for the purchase of this painting.

The Board felt that, at this time, they could not justify expending money on this type of purchase.

Resolution #91-02: Tera moved to send a thank you note to the artist for holding the piece and explain that, because of the current fiscal crisis, the Library Board cannot purchase it. Andrews seconded. Motion carried.



F. LAW LIBRARY DIRECTOR - Beer.

Written report, statistics and handouts noted and filed.

On Friday, January 18, the Oakland Bar - Adams Pratt Foundation Board of Directors held a retreat for the purpose of developing a mission statement and goals and objectives. About 15 members attended. Beer distributed copies of the mission statement and goals. The Mission Statement is to promote excellence in the system of justice and delivery of services to the public. There are three goals: 1) law related programs and projects - identify, foster and provide for...; 2) law education - mainly to increase it to the public; 3) Law Library/Legal Facilities - to improve it for the public. These will be the Mission Statement and Goals when formally adopted next month.

It was noted that the reception for Mary Barden, the new Executive Director of the Foundation, will be held on February 6, not 5th as stated in the Law Library's written report.

At the Foundation's annual meeting in October there will be a roasting of the judges; perhaps the County Executive and Commissioners also.

Beer had requested that the Board pass a resolution to approve overtime of 30 hours per week. It was decided that this was to be handled administratively and did not need a resolution.

5. APPROVAL OF THE BILLS.

Resolution #91-03: Andrews moved to approve payment of the Reference and Law Library bills. Tera seconded. Motion carried.

6. CORRESPONDENCE.

A. Year-end statement of expenditures for the LBPH received from the Farmington Community Library.

B. Letter from James W. Fry, State Librarian, informing us of the 9.2% budget reduction.

- C. Letter from the Library Trustee Coalition Steering Committee, regarding the formation of this coalition in order to develop funding improvements for the libraries in the State of Michigan.

Jose to write a letter and let them know that we would like to be kept informed of their activities.

7. OLD BUSINESS.

There was no old business.

8. NEW BUSINESS.

There was no new business.

9. CONFIRMATION OF 1991 MEETING DATES.

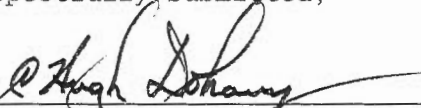
Resolution #91-04: Keane moved to approve the list of scheduled dates for the 1991 Library Board meetings. Gaylor seconded. Motion carried. The dates are set for the fourth Wednesday of every month, except December's, which will be held on the third Wednesday of the month.

The next meeting of the Library Board will be February 27, 1991.

10. ADJOURNMENT.

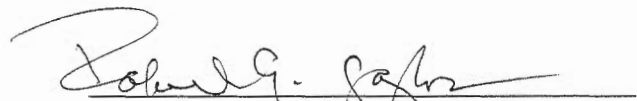
The meeting adjourned at 3:52 p.m.

Respectfully submitted,



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C. Hugh Dohany, Chairperson



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Robert Gaylor, Secretary

MINUTES

OAKLAND COUNTY LIBRARY BOARD  
March 27, 1991

Prior to the meeting, Robert Marten was sworn in as a member of the Board.

The meeting of the Oakland County Library Board was called to order at 3:02 p.m., March 27, 1991

1. ROLL CALL.

Board Members Present: C. Hugh Dohany, Donald Jensen, The Hon. Steven Andrews, Robert Gaylor, Robert Marten, Robert Tera, Dr. William Keane.

Quorum Present.

Also in Attendance: Joe Mullen, Library Coordinator; Phyllis Jose, County Librarian; Richard Beer, Law Library; Malcolm Hill, WOLF; Carole Hund, Library for the Blind and Physically Handicapped; Cathy Weiss, Literacy Council; Yvonne Gold, Institutional Library Technician; Helen Hanger, Library Coordinator's secretary.

2. ANNOUNCEMENT AND CALL TO THE AUDIENCE.

No one in the audience wished to be heard.

3. APPROVAL OF THE MINUTES.

Resolution #91-05: Tera moved that the minutes of the January 23, 1991, meeting be approved. Jensen seconded. Motion carried.

4. REPORTS TO THE BOARD.

A. WAYNE-OAKLAND LIBRARY FEDERATION - Hill.

Written report, statistics noted and filed.

Hill noted the recent discussion concerning the possible formation of a cooperative in Oakland County. WOLF is beginning the long range planning process and a review of how fees are determined. Hill is in the process of costing out the various services. Discussion followed.

Hill reported that the upgrade to the Geac system was implemented last week and went well.

B. LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED (LBPH) - Hund.

Written report, statistics, handouts noted and filed.

Hund attended the Governor's Conference on Aging held today in Dearborn. The speaker was Lieutenant Governor Connie Binsfeld. More information will be included in next month's written report.

Hund distributed the Round Review newsletter, noting that they had given it a new logo.

The LBPH received a \$5000 donation from a patron on February 1.

Hund noted that Board Member Tera had visited the library.

C. INSTITUTIONAL LIBRARY TECHNICIAN - Gold.

Written report, statistics noted and filed.

Still operating at full staff and circulation is up.

It appears the Trustee Camp book collection is going to remain in the dining room area.

D. LITERACY PROJECT - Weiss.

Written report, statistics, handout noted and filed.

Financial reports for January and February were distributed.

The move to the new offices at 17 South Saginaw in Pontiac has been successfully completed, due mostly to help from volunteers. The only problem has been trying to get the Post Office to forward the mail. The OLC is receiving a lot of visitors, including students, tutors, etc. Weiss noted a visit by the new Chancellor of O.C.C. Dohany and Jose also toured the new offices.

Weiss issued an invitation to Board members to hold their next meeting at the OCC Pontiac Center. The Board accepted the invitation.

E. COUNTY LIBRARIAN - Jose.

Written report, statistics noted and filed.

Jose requested Board action on two items. First, to approve payment of the costs for Betty Hegedus to attend the 1991-93 Michigan Library Association (MLA) Leadership Academy; and second, to purchase a copy of the OAKLAND COUNTY UNION LIST OF SERIALS (OCULS) for each participating public library.

Resolution #91-06: Gaylor moved to approve the payment, from the Library Board Fund/Travel & Conference Account, of up to \$800 plus mileage for Betty Hegedus to attend the MLA Leadership Academy. Keane seconded. Motion carried with one no vote and one abstention.

Resolution #91-07: Andrews moved to purchase, from the Library Board Fund, one copy of the 10th edition of the OCULS for each participating public library, with the per copy cost not to exceed \$45. Gaylor seconded. Motion carried.

F. LAW LIBRARY DIRECTOR - Beer.

Written report, statistics noted and filed.

Beer attended a retirement party for Lane Fichtenau of the 36th District Court. Prior to her appointment with the District Court, Fichtenau had worked in the Law Library for 12 years.

5. APPROVAL OF THE BILLS.

Resolution #91-08: Tera moved to approve payment of the Reference and Law Library bills. Andrews seconded. Motion carried.

6. CORRESPONDENCE.

A. Letter from Jose to Jack Winegarden, of the Library Trustee Coalition, requesting that this group continue to send additional information regarding their efforts as it becomes available.

7. OLD BUSINESS.

Changes to the Library Board letterhead were discussed and will be included in the next printing.

8. NEW BUSINESS.

The Board discussed the possible construction of a proposed library building. Meetings have been held with the Bar Association, who are considering the financing of the project and then leasing part of it back to the County for the libraries.

Additional information will be shared with the Board as it becomes available.

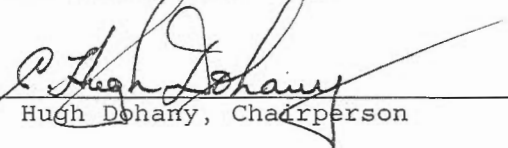
9. CONFIRMATION OF APRIL MEETING DATE.

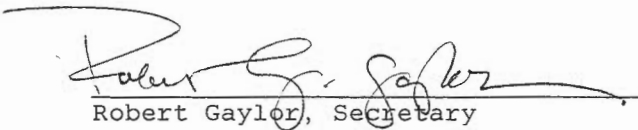
The next meeting of the Library Board will be on April 24, 1991, at 3:00 p.m. and will be held at the Literacy Council's new offices at 17 S. Saginaw in Pontiac.

10. ADJOURNMENT.

The meeting adjourned at 3:52 p.m.

Respectfully submitted,

  
C. Hugh Doherty, Chairperson

  
Robert Gaylor, Secretary

MINUTES

OAKLAND COUNTY LIBRARY BOARD  
April 24, 1991

The meeting of the Oakland County Library Board was called to order at 3:10 p.m., April 24, 1991, at the OLC Offices in Pontiac.

1. ROLL CALL.

Board Members Present: C. Hugh Dohany, Donald Jensen, Robert Gaylor, Robert Marten, Dr. William Keane.

Board Members Excused: Hon. S. Andrews; Robert Tera.

Quorum Present.

Also in Attendance: Joe Mullen, Library Coordinator; Phyllis Jose, County Librarian; Richard Beer, Law Library; Malcolm Hill, WOLF; Cathy Weiss, Literacy Council; Yvonne Gold, Institutional Library Technician; Helen Hanger, Library Coordinator's secretary; Dick Thompson, Vice-Chancellor for Academic Services, Oakland Community College (OCC); Gordon May, Director, OCC Pontiac Center.

Excused: Carole Hund, LBPH.

2. ANNOUNCEMENT AND CALL TO THE AUDIENCE.

No one in the audience wished to be heard.

3. APPROVAL OF THE MINUTES.

Resolution #91-09: Keane moved that the minutes of the March 27, 1991, meeting be approved. Gaylor seconded. Motion carried.

4. REPORTS TO THE BOARD.

A. WAYNE-OAKLAND LIBRARY FEDERATION - Hill.

Written report, statistics noted and filed.

Hill reminded Board members that a day-long trustee workshop will be held on May 18 and registration forms were available through Jose.

The Senate Appropriations Committee has recommended to the Senate full funding of state aid for libraries, something that has never before happened. However, to offset this increase, funding for the Detroit Public Library would be cut by \$5,000,000. Hill stated that the matter would probably end up in a conference committee.

- B. LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED (LBPH) - Hund excused.

Written report, statistics noted and filed.

- C. INSTITUTIONAL LIBRARY TECHNICIAN - Gold.

Written report, statistics noted and filed.

Several Board members expressed an interest in seeing the Jail library's operation. Jose will set up a tour of the jail facilities.

- D. LITERACY PROJECT - Weiss.

Written report, statistics, handout noted and filed.

A financial report for March and the year to date was distributed.

Weiss introduced Dick Thompson, Vice Chancellor for Academic Services of Oakland Community College (OCC) and Gordon May, Director, OCC Pontiac Center.

On behalf of Oakland Schools, Keane has written a response to Senator Jack Faxon's request for a list of priorities for reinstatement of education funds and included the Literacy Project's funding as one of their four priorities. Jose has written a letter to K-12 Appropriations Committee members, Representatives Shirley Johnson and Wilfred Webb, requesting reinstatement of funding. Thompson noted that OCC would be holding a legislative conference and he had also written a letter of support.

The OLC was contacted by a person from the General Motors Job Bank who had seen the ad in the Oakland Press seeking volunteers for the OLC. He will begin working for the OLC next week. Weiss hopes this will generate more interest from others in the Job Bank.

OLHSA is receiving \$16,000 next year to do an intergenerational family literacy program. They want the OLC to assist them in implementing the program.



Last week Weiss spent 2 1/2 days in Lansing at a student leadership program. 140 new adult learners attended. Students ran the meeting, made recommendations and talked about their learning experiences. Students will go back to local programs and implement their leadership knowledge. It was a very worthwhile experience.

Today the OLC had its first walk-in student.

E. COUNTY LIBRARIAN - Jose.

Written report, statistics, handouts noted and filed.

Jose mentioned that funds were available should anyone wish to attend the May 18 trustee workshop.

New director of Independence Township Library is Mollie Lynch.

Jose distributed article from County Line Reminder regarding Brandon Township's discontinuing its library contract with Groveland Township.

The trustee dinner is Thursday, May 9, 5:30 p.m., at Meadowbrook Hall.

F. LAW LIBRARY DIRECTOR - Beer.

Written report, statistics noted and filed.

Beer mentioned that Keane is now president of United Fund of Oakland County.

There was discussion regarding the computerized LEGALTRAC system, which will be available for users of the Law Library through May.

Dohany commented that CUAC has approved another PC terminal for the Law Library.

Beer also noted that the WestLaw people have developed a program that would allow the Law Library to free up 172 shelves by storing information on ultrafiche.

5. APPROVAL OF THE BILLS.

Resolution #91-10: Gaylor moved to approve payment of the Reference and Law Library bills. Marten seconded. Motion carried.

6. CORRESPONDENCE.

- A. Letter from Jack Winegarden of Library Trustee Coalition to Jose.
- B. Letter from James Fry, State Librarian, to Public Library Directors regarding availability of LSCA Title II funds.

7. OLD BUSINESS. None.

8. NEW BUSINESS.

May mentioned the "FutureVision" exhibit being held, today only, at the Pontiac Silverdome and sponsored by OCC and the Oakland County Chamber of Commerce.

9. CONFIRMATION OF MAY MEETING DATE.

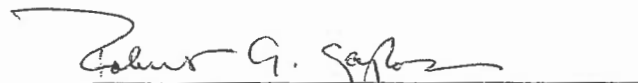
The next meeting of the Library Board will be on May 22, 1991, at 3:00 p.m.

10. ADJOURNMENT.

The meeting adjourned at 4:00 p.m.

Respectfully submitted,

  
C. Hugh Bohany, Chairperson

  
Robert Gaylor, Secretary

MINUTES

OAKLAND COUNTY LIBRARY BOARD

May 22, 1991

The meeting of the Oakland County Library Board was called to order at 3:00 p.m., May 22, 1991.

1. ROLL CALL.

Board Members Present: C. Hugh Dohany, Donald Jensen, Robert Gaylor, Robert Marten, Hon. Steven Andrews, Dr. William Keane, Robert Tera.

Board Members Excused: None.

Quorum Present.

Also in Attendance: Joe Mullen, Library Coordinator; Phyllis Jose, County Librarian; Richard Beer, Law Library; Malcolm Hill, WOLF; Helen Hanger, Library Coordinator's secretary; Don Bliss, Law Library, Library Technician; Lester A. Owczarski, Attorney; Frenchie Allen, Royal Oak Township Library Board; Elizabeth McCloud, Royal Oak Township Library Board.

Excused: Cathy Weiss, Literacy Council; Yvonne Gold, Institutional Library Technician.

2. ANNOUNCEMENT AND CALL TO THE AUDIENCE.

Lester A. Owczarski, an attorney from Farmington Hills, asked why Law Library books are not circulated.

Beer informed him that this policy has been in effect for over five years and no other law library in the state circulates books.

Dohany asked that Mullen and Beer get together, review the circulation policy and bring their findings back to the Board and, also, to post a notice regarding circulation.

Owczarski also commented that he would like to see more reference material on administrative law. Beer stated that the Law Library's collection includes the major works done on this topic.

Frenchie Allen, chairperson of the Royal Oak Township Library Board, inquired if there was any possible way to get more funding for their library? Several suggestions were given, including exploring the possibility of WOLF membership, state aid, and applying for LSCA grants. Jose met with Allen after the meeting to discuss this issue.

3. APPROVAL OF THE MINUTES.

Resolution #91-11: Jensen moved that the minutes of the April 24, 1991, meeting be approved. Andrews seconded. Motion carried.

4. REPORTS TO THE BOARD.

A. WAYNE-OAKLAND LIBRARY FEDERATION - Hill.

Written report, statistics noted and filed.

Hill informed the Board that Jose was elected chair of WOLF's long-range planning sub-committee.

WOLF brought in consultant to evaluate Geac computer system and meet with interested library directors. The consultant commented that machine response time is probably as good or better than any other system. This system is probably about as large as you will find anywhere in the country. As growth continues, it will strain the system even more and a single system may not be enough. His recommendation was to stick with Geac for four to five more years and, perhaps, by then there will be a viable alternative.

Hill noted that the problems with response time could be through modems, which are now in the process of being upgraded.

B. LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED (LBPH) - Hund.

Written report, statistics and handout noted and filed.

Hund distributed copies of new LBPH brochure.

Hund report that the computer training tutorial for the blind is going well and there are many interested in it.

Hund also commented that the Jewish News recordings are extremely popular and the women who put them together are doing an excellent job.

C. INSTITUTIONAL LIBRARY TECHNICIAN - Gold excused.

Written report, statistics noted and filed.

D. LITERACY PROJECT - Weiss excused.

Written report, statistics, handouts noted and filed.

Weiss is in Chicago receiving Vista training.

Jose handed out invitations to 5th Annual Literacy Awards Picnic and copies of the monthly financial report and circulated a Michigan State Literacy Conference Brochure (June 13 & 14 in Lansing).

E. COUNTY LIBRARIAN - Jose.

Written report, statistics, noted and filed.

Jose reported that the Library Board's service area now consists of only 18 people from Southfield Township.

F. LAW LIBRARY DIRECTOR - Beer.

Written report, statistics noted and filed.

Don Bliss, Law Library Technician, described his Administration Degree Program's Independent Study Program project, a feasibility study to link the Law and Reference Libraries by computer. Bliss requested that the Board endorse the proposed project.

Resolution #91-12: Keane moved to endorse the project. Andrews seconded. Motion carried.

Beer reported on the Ultrafiche program that the Law Library would like to purchase. The program enables the reduction of printed material 90 times. It would allow replacing retroactively 10 to 15 years of hard copy, allowing enough shelving to be freed up for an additional year and a half of growth. The program would cost \$26,002. The program has been presented to the Law Foundation. Discussion followed. Beer will bring figures on feasibility of purchasing this program to the next meeting.

5. APPROVAL OF THE BILLS.

Resolution #91-13: Tera moved to approve payment of the Reference and Law Library bills. Andrews seconded. Motion carried.

6. CORRESPONDENCE.

A. Letter from Malcolm Hill, Director of WOLF, to Donald Leaf, Library of Michigan, informing him of a error in the legal service population data regarding Lake Angelus.

B. Letter from Dohany to Leonard Hammer, Director, Royal Oak Public Library, thanking him for permitting Yvonne Gold to select reading materials from the Royal Oak Friends of the Library Used Book Sale .

7. OLD BUSINESS. None.

8. NEW BUSINESS. None.

9. CONFIRMATION OF JUNE MEETING DATE.

The next meeting of the Library Board will be on June 26, at 3:00 p.m.

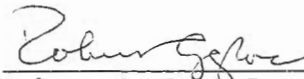
10. ADJOURNMENT.

The meeting adjourned at 3:54 p.m.

Respectfully submitted,



C. Hugh Dohany, Chairperson



Robert Gaylor, Secretary