



EDWARD WHITFIELD
Manager.

Photostat Department



*I*N the latter part of March, 1925, a Photostat Recording Machine was purchased for the Register of Deeds office and practically all the recording has been done by this machine since that time, with the exception of a few papers which have to be recorded by hand.

The number of papers photographed for the Register of Deeds office from January 1, 1926 to August 25, 1926, was approximately 22,733. In addition to this amount, 2909 pages were photographed for the County Clerk.

When requests for certified copies of recorded papers come into the office, instead of the old method of copying on typewriter and comparing, the record is simply photographed and a rubber stamp used for the certification, thus saving hours of time.

In January, 1926, a larger photostat machine was installed to reproduce plats. This machine has made it possible to photograph all the recorded plats, it being the intention of the department to have a complete file of plats photographed ready for reproduction when required by the public. About 1323 plats have already been photographed, leaving books one to fourteen yet to be taken.

The following is a statement showing amount of money received by the Register of Deeds for the work done on the large machine since its installation:

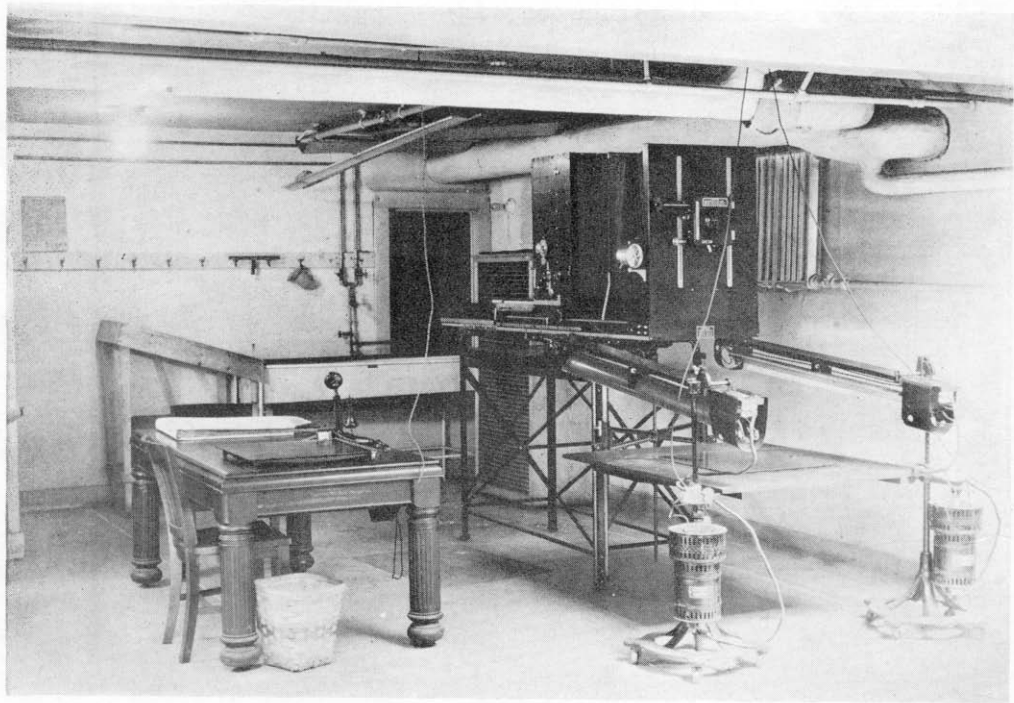
January	\$ 50.30	May	\$440.50
February	367.90	June	55.40
March	140.00	July	16.00
April	157.80	August (to 25th)	58.10

Of the above amount \$58.10 was received for commercial work and the balance for photo plats. Some certified copies have also been photographed on this large machine, of which no separate account has been kept.

There are now on hand orders undelivered and unpaid for amounting to \$76.00.

The work of the recording machine is handled by two clerks and the large machine by one man.

EDWARD WHITFIELD, Manager.



INTERIOR VIEW of PHOTOSTAT DEPARTMENT